

Grand Prairie Independent School District

PROJECT: **Travis Elementary School Marker Board**

PROPOSAL NUMBER: **09-01**

ADDENDUM NO. 2 – **October 20, 2008** ***2 pages total***

******BID OPENING: Thursday, October 23, 2008 ~ 10:30 am******

FROM: **Grand Prairie ISD**
Randy Edgar
randy.edgar@am.jll.com
972.237.5364
2602 South Belt Line Road
Grand Prairie, Texas 75052

TO: **Prospective Proposers**

CC: **Randy Edgar (Project Manager, Jones Lang LaSalle)**

This **Addendum No. 1** forms a part of the Contract Documents and modifies the original proposal documents prepared **October 13, 2008**.

CHANGES TO DRAWINGS, SPECIFICATIONS, BIDDING REQUIREMENTS:

1) Please use the attached revised proposal form attached

CLARIFICATIONS:

- 1) The successful Contractor should receive a Letter of Intent by October 28, 2008.
- 2) Bonding and insurance requirements must be met before work can begin.
- 3) The pay application process is as follows: pay applications submitted by the 25th of the month will be paid by the 25th of the following month.
- 4) Construction start is December 22, 2008 and complete by January 2, 2009.

End of Addendum No. 1

CSP: TRAVIS ELEMENTARY-MARKER BOARD REPLACEMENTS
GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

NAME OF CONTRACTOR: _____

DATE: _____

PURCHASING DEPARTMENT
GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
2602 SOUTH BELT LINE ROAD
GRAND PRAIRIE, TX 75052-5344

To Whom It May Concern:

The undersigned, in compliance with your advertisement for proposals for marker boards on certain areas of the following buildings:

TRAVIS ELEMENTARY SCHOOL

have examined the Drawings and Specifications, together with the related documents and all conditions surrounding the work, and having visited the sites of the proposed work, hereby, proposes to furnish all work in every detail in accordance with the Contract Documents within the time set forth herein and at the prices following. These prices shall cover all expenses incurred in performing the work under the Contract Documents, of which the Proposal is a part.

Attached herewith, please find (Cashier's Check) (Certified Check) (Bid Bond) in the amount of \$ _____ which is five percent (5%) of the proposal.

I (or we) acknowledge receipt of the following addenda:

ADDENDA #1: _____ (Initial)

ADDENDA #2: _____ (Initial)

ADDENDA #3: _____ (Initial)

CSP: TRAVIS ELEMENTARY-MARKER BOARD REPLACEMENTS
GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

The Grand Prairie Independent School District will receive proposals for marker boards at Travis Elementary, located in Grand Prairie ISD, all in accordance with the Proposal, Contract Documents, General Instructions, Materials, Execution, and Drawings, at Grand Prairie ISD, Attn: Purchasing Department, 2602 South Belt Line Road, Grand Prairie, TX 75052-5344, no later than 10:30 AM, on Tuesday, October 21, 2008.

Proposals will be publicly opened and read aloud at Grand Prairie ISD, same date and time.

Any proposal received AFTER the closing time WILL NOT BE CONSIDERED, AND WILL BE RETURNED UNOPENED. Contractor shall identify his proposal on the outside of the envelope by writing the words:

**"PROPOSAL FOR
TRAVIS ELEMENTARY SCHOOL
MARKER BOARDS
FOR GRAND PRAIRIE ISD"**

No oral, telephone, or telegraphic proposals will be considered.

It is highly recommended that the contractor attend the Walk-Through Conference which will be held at 9:30 A.M., on Monday, October 13, 2008, at Travis Elementary School, 525 N.E. 15th Street, Grand Prairie, TX 75050 (in front of the office). The Proposal, Contract Documents, General Instructions, Materials, Execution, and Drawings may be obtained at the Walk-Through Conference. To inspect the facility work for this project prior to submitting the proposal, Contractor shall contact Mr. Charles Stefka, Construction Coordinator, 972.343.4473.

A Cashier's Check, Certified Check, or acceptable Surety Company Bid Proposal Bond in the amount of five percent (5%) of the largest possible total of proposal submitted will be required with each proposal if the total contract price exceeds \$25,000.00. Proposals will be received PER ATTACHED PROPOSAL FORM, to include all work shown and specified.

The Board of Trustees of the Grand Prairie Independent School District reserves the right to reject any one and/or all proposals, to waive any formalities or irregularities, and to award the Contract in the best interest of the School District.

CSP: TRAVIS ELEMENTARY-MARKER BOARD REPLACEMENTS
GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

CONTRACT DOCUMENTS: Having examined the Proposal, Contract, General Instructions, Materials, Execution, and Drawings existing conditions for marker board installation, and having examined the premises and circumstances affecting the work, the undersigned offer:

OFFER: 1. To furnish all labor, material, tools, equipment, transportation, bonds, all applicable taxes, incidentals, and other facilities, and to perform all work for the said marker board installations at Travis Elementary School:

TRAVIS ELEMENTARY SCHOOL-MARKER BOARD REPLACEMENT

Contractor shall include in this proposal \$2,400 allowance for additional marker boards.
Contractor shall include in this proposal \$2,600 allowance for additional overlay material.

Option #1: Provide price to install new dry-erase/marker board surfaces as indicated on the drawings.

_____ \$ _____

Option #2: Provide price to install new aluminum framed dry-erase/marker boards at all locations mounted directly to wood frames of existing boards.

_____ \$ _____

Option #3: Provide price to install new dry-erase/marker board skin at all locations cut to fit existing boards.

_____ \$ _____

Option #4: Provide price to install new dry-erase/marker board surfaces removing existing trim and re-installing trim.

_____ \$ _____

UNIT PRICE PROPOSAL:

1. Provide and install new marker board with aluminum frame: \$ _____ per square foot.
2. Provide and install new overlay including subsurface preparation: \$ _____ per square foot.
3. Provide and install vinyl covered tack board with aluminum frame: \$ _____ per square foot.
4. Provide and install vinyl covered tack board overlay including all prep work: \$ _____ per square foot.

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Prequalifications: Contractor shall submit and/or answer the following:

1. Contractor shall submit documentation with their proposal to indicate their specific qualifications to perform the specified work, including, but not limited to, all Independent School Districts in the State of Texas where said company has worked. Contractor Initial _____
2. Within the last five years, has legal action, including, but not limited to, deceptive trade practices suits, been taken against your company for failure to perform work properly or for not completing a project? Yes____ No____ If yes, attach a separate sheet of explanation.
3. Within the last five years, has your organization or any officer/partner of your organization ever been an officer/partner of an organization that failed to complete a construction contract? Yes____ No____. If so, attach a separate sheet of explanation.
4. Within the last five years, has your organization or any officer/partner of your organization filed for bankruptcy? Yes____ No____. If so, attach a separate sheet of explanation.
5. Attach an AIA Document No. A305 with a separate sheet with all references including all Independent School Districts. Include contact name and telephone numbers for each and every reference.
6. Include a current year end review statement.

EXAMINATION OF SITE: 3. By signing the Proposal Form, Contractor acknowledges he or an authorized representative has examined the existing conditions and is aware of all field conditions which may affect the work.

Upon receipt of notice of acceptance of this proposal, within thirty (30) calendar days of the date of this proposal, I (or we) agree to execute the formal contract within ten (10) calendar days thereafter, and to deliver an Insurance Certificate, a ONE HUNDRED PERCENT (100%) STATUTORY PAYMENT BOND and a SURETY BOND in the amount of ONE HUNDRED PERCENT (100%) of the contract price for the faithful performance of the contract, as required.

The undersigned agrees to complete all work shown on the drawings and in the specifications within the time limits set forth below subject to additional days that may be added due to inclement weather and/or other justified and reasonable extensions of time as may be approved by the Owner.

SCHEDULE:

This scope of work is currently scheduled to start December 22, 2008 and be completed no later than January 2, 2009.

Contractors that are awarded contracts shall be prepared to immediately sit down with Grand Prairie ISD Representatives and present a plan that will illustrate how progression of work is to take place to ensure completion of all work within specified time limits. Contractor will be subject to liquidated damages as set forth below.

A working day is defined as a calendar day, not including Saturdays, Sundays, or legal holidays, in which weather or other conditions not under the control of the company will permit the performance of the principal units of work underway for a continuous period of not less than seven (7) hours between 7:00 A.M. and 6:00 P.M. For every Saturday on which the company chooses to work, one day will be charged against the working time when weather conditions will permit seven (7) hours of work as delineated above. A principal unit of work shall be that unit which controls the completion time of the agreement. Nothing in this item shall be construed as prohibiting the company from working on Saturdays if it so desires. If Sunday work is permitted by the Owner, time will be charged on the same basis as weekdays.

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THE OFFICIAL WEATHER RECORD WILL BE KEPT IN THE GRAND PRAIRIE ISD DIRECTOR OF MAINTENANCE'S OFFICE.

The undersigned agrees that the Owner may retain the sum of FIVE HUNDRED DOLLARS (\$500.00) from the amount to be paid to the undersigned for each calendar day that the work contracted remains incomplete beyond the time set forth, Sundays and holidays INCLUDED. This amount is agreed upon as the proper measure of liquidated damages which the Owner will sustain per day by failure of the undersigned to complete the work at the stipulated time, and is not to be construed in any sense as a penalty.

I (or we) agree to promptly furnish a correct and current financial statement of condition with list of owned equipment and an experience record of completed projects for examination by owner and architect, if same is required.

SEAL (If by Corporation)

RESPECTFULLY SUBMITTED BY

(Name)

(Title)

(Address)

Indicate if: () Partnership () Corporation () Sole Owner

If a partnership, list names and addresses of partners:

CSP: TRAVIS ELEMENTARY-MARKER BOARD REPLACEMENTS
GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

If corporation, indicate state in which corporation was organized and is existing: _____

Principal Stockholders: (Name and Address)
