

**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT  
SPECIFICATIONS FOR PAPER & CLEANING GOODS BID  
GROUP BID NO. 09-09**

**GENERAL SPECIFICATIONS:**

1. Each bid will be placed in a separate envelope and be properly identified with bid number and due date marked on outside of envelope.
2. Bids received after the time and date specified will not be considered and will be filed unopened.
3. The District reserves the right to accept or reject any and all bids and to waive technicalities, and to be the sole judge of quality and equality.
4. Bidders finding errors, omissions, or corrections that need to be made in the specifications shall contact the undersigned ten (10) days or as soon as possible before bid is due.
5. Bids must be on the forms provided. A count per unit and number of units per case must be stated. Unit price must be extended. Unit prices govern. Bid will be awarded by each item number.
6. Any delivery charges shall be included in your quote.
7. Required samples should be submitted before bid opening.
8. Deliveries will be accepted on a one drop basis at our warehouse, 514 Skyline Road, Grand Prairie, Texas, between 6:30 a.m. – 3:00 p.m.. **Please call (972) 343-4422 twenty-four (24) hours in advance for appointment.**
9. All items on this bid should be delivered between **December 1, 2008 and December 31, 2008.**
10. Bids are to remain firm until delivery.

**PAPER & CLEANING  
BID NO. 09-09**

11. Bidders will provide pallets.

I have read the specifications for bidding on the Paper and Cleaning Goods and agree to conform to all conditions, requirements and specifications set forth.

\_\_\_\_\_  
Signature of Authorized Bidder

Would you be willing to quote prices on other items?    \_\_\_\_\_ Yes    \_\_\_\_\_ No

**RETURN BID TO:**            Gentry Long Auxiliary Service Center  
                                  Food Service Department  
                                  514 Skyline Road  
                                  Grand Prairie, Tx 75051

**THIS BID MUST BE RETURNED BY:**

Thursday, November 20, 2008  
10:30 A.M.

**DIRECT ALL QUESTIONS REGARDING BID TO:**

Diane Verde, Director of Food Service  
Grand Prairie I.S.D.  
514 Skyline Road  
Grand Prairie, Tx 75051  
(972) 343-4410

**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT**  
**PAPER AND CLEANING GOODS 2008-2009 (SECOND SEMESTER)**

BID #09-09

COMPANY \_\_\_\_\_

Item Number	Quantity	Description	Brand	Units p/case	Unit Price	Case Price	Total Price
1	180cs	Bowl, foam, non-laminated, 12oz.		1000ct			
2	70cs	Plate, Foam, non-laminated, 9" dinner plate		1000ct			
3	55cs	Plate, Foam, non-laminated 6" snack, white		1000ct			
4	615cs	Napkins, Dispenser, White, Tallfold. 12"x7"		10,000ct			
5	35cs	Cups, Plastic Souffle Translucent rigid plastic, 2oz.		2500 ct			
6	25cs	Lid, translucent rigid plastic (for 2 oz portion cup)		25/100ct			
7	40cs	Cups, Insulated Foam, 6 oz <u>Squat</u> Cup	Dart 6SJ12 (or equal)	1000ct			
8	100cs	Cups, Insulated Foam, 12oz.		1000ct			
9	20cs	Cups, Paper Baking, 4 1/2" blank, white with 2" base		20/500ct			
10	155cs	Pan Liner, Quillon treated, 16"x24"		1000ct			
11	55bx	Bag, Cookie, 5 1/2"x5 1/2"	Tuff Gard SBJ.5	2000ct			
12	105bx	Bags, Food Storage, Polyethylene, Bun Pan Size, 21"x6"x35"		200ct			

**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT  
PAPER AND CLEANING GOODS 2008-2009 (SECOND SEMESTER)**

**BID #09-09**

**COMPANY**

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Item Number	Quantity	Description	Brand	Units p/case	Unit Price	Case Price	Total Price
13	20cs	Bags, Freezer, clear, High density, high molecular film, 10"x14"		1000ct			
14	100cs	Rack Cover, Sanitary, Full Size for Bun Pan Rack, 52"x80"		50ct			
15	935cs	Forks, polypropylene, Medium Weight, 6 1/4"		1000ct			
16	610cs	Spoons, polypropylene, Medium Weight, white		1000ct			
17	30cs	Knives, polypropylene, Medium weight, white		1000ct			
18	100cs	Straws, wrapped, plastic, white, (milk), 5 3/4" slim		12,000ct			
19	885cs	Container, Offer vs Serve, Clear plastic, individual, Heavy weight, 3 1/2"x 3 1/2" x 1"		2500 ct			
20	20cs	Container, clear, hinged lid, 9"x8"x3 1/4"	Dart C9OHT1 only	2/125ct			
21	10cs	Container, 4oz. French Fry Scoop Jr., 1/8 x 3 1/2x1 1/2	3	1000ct			
22	978	Bowl, Clear plastic, 24oz. With dome lid, Combo Pak	Dart C24BCD <u>ONLY</u>	126CT			

**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT**  
**PAPER AND CLEANING GOODS 2008-2009 (SECOND SEMESTER)**

BID #09-09

COMPANY \_\_\_\_\_

Item Number	Quantity	Description	Brand	Units p/case	Unit Price	Case Price	Total Price
23	378cs	Nacho Tray 3 compartment Black, 8 9/16" x 6 15/16" x 1 13/16"	ParPak # 21513 (or equal)	500 ct			
24	2075cs	Food Tray, 1#, Polycoated		1000ct			
25	930cs	Food Tray, 3# Polycoated		500ct			
26	695cs	Food Tray, 1/2 #, polycoated		1000ct			
27	80cs	Tray, School Lunch, Five (5) compartment, white, double laminated foam, shipped in corrugated containers.		500ct			
28	24cs	Scouring pad, Nylon heavy duty, 3 1/2" x 5 "		60ct			
29	160cs	Gloves, Poly embossed, single use, Medium		10/100ct			
30	5cs	Gloves, poly embossed, single use, Small		10/100ct			
31	175cs	Gloves, Poly embossed, single use, Large		10/100ct			
32	165bx	Film Wrap, Cutter box, 12"x2000ft					
33	105bx	Film Wrap, Cutter box, <u>PVC</u> (polyvinyl chloride), 18x 3000ft					
34	4cs	Label, Food Rotation dissolvable and biodegradable, 2"x3" ENGLISH	Cambro 23SLB250	24/250CT			

**GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT  
PAPER AND CLEANING GOODS 2008-2009 (SECOND SEMESTER)**

**BID #09-09**

**COMPANY** \_\_\_\_\_

Item Number	Quantity	Description	Brand	Units p/case	Unit Price	Case Price	Total Price
35	8cs	Scouring Powder with /Chlorine Bleach		24/21oz			
36	50cs	Bleach, Liquid		6/1gal			
37	12cs	Oven Cleaner, Heavy Duty Institutional Formula	<u>Mr. Muscle #91206</u> <u>Only</u>	6/19oz			
38	36cs	Cleaner, Franklin G-O-E-S RTU Spray bottle	<u>FRA-F465012</u>	12/32oz			
39	5cs	Stainless Steel Scrubbers		6/12ct			
40	2cs	Beverage Napkins, 2 ply, 10"x10", white		3000ct			
41	2cs	Dinner Napkins, 3 ply, 17"x17", white					
42	2cs	Dinner Plate, Hight Impact plastic White, 10 1/4"		4/125ct			

\_\_\_\_\_  
Signature of Authorized Bidder

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Printed Name of Bidder

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

**RETURN THIS PAGE**

### **Non-Collusion Statement**

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.

It is agreed by the undersigned bidder that the signed delivery of this bid/proposal represents the bidder's acceptance of the terms and conditions of this invitation to bid/offer a proposal including all specifications and special provisions.

**Note:** Signature of the authorized representative **MUST** be of an individual who legally may enter his/her organization into a formal contract with the Grand Prairie Independent School District.

FIRM'S NAME
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NAME OF AUTHORIZED INDIVIDUAL (printed or typed)
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AUTHORIZED SIGNATURE	DATE
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POSITION WITH COMPANY
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**RETURN THIS PAGE**

## Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination contract.”

This Notice Is Not Required of a Publicly Held Corporation

(I) (We), the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

**COMPANY NAME:** \_\_\_\_\_

**Check the appropriate box and sign the form.**

- My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

- My firm is not owned nor operated by anyone who has been convicted of a felony.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

- My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

*Name of Felony:* \_\_\_\_\_

Details of Conviction(s):  
\_\_\_\_\_  
\_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**RETURN THIS PAGE**

**CONFLICT OF INTEREST QUESTIONNAIRE**

**FORM CIQ**

**For vendor or other person doing business with local governmental entity**

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity. By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

**OFFICE USE ONLY**

Date Received

**1 Name of person doing business with local governmental entity.**

**2**  **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

**3 Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.**

**4 Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.**

**CONFLICT OF INTEREST QUESTIONNAIRE FORM**  
**For vendor or other person doing business with local governmental entity**

**CIQ** Page 2

**5 Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)**

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

Yes     No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

Yes     No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes     No

D. Describe each affiliation or business relationship.

**6 Describe any other affiliation or business relationship that might cause a conflict of interest.**

7

\_\_\_\_\_  
Signature of person doing business with the governmental entity

\_\_\_\_\_  
Date

# Certification Regarding Lobbying

## Applicable to Grants, Sub grants, Cooperative Agreements, and Contracts Exceeding \$100,000 in Federal Funds.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by section 1352, Title 31, U.S. Code. his certification is material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of congress, or an officer or employee of congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated finds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete arid submit Standard Form-LLL, "disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub awards exceeding \$100,000 in Federal finds at all appropriate tiers and that all sub recipients shall certify and disclose accordingly.

Name/Address of Organization
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Name/Title of Submitting Official
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Signature	Date
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# U.S. Department of Agriculture

## Certification Regarding Debarment Suspensions Ineligibility and Voluntary Exclusion-Lower Tier Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CER Part 3017, Section 3017.510, Participants' responsibilities The regulations were published as Part IV of the January 30, 1989. Federal Register (pages 4722-4733) Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded front participation in this transaction by any Federal department or agency.
  
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal

Name/Address of Organization
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PR/Award Number or Project Number
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Name/Title of Submitting Official
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Signature	Date
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# Clean Air and Water Act

I, the Vendor, am in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act of 1970, as Amended (42 U.S.C. 1857(h)), Section 508 of the Clean Water Act, as amended (33 U.S.C. 1368), Executive Order 117389 and Environmental Protection Agency Regulation, 40 CFR Part 15 as required under OMB Circular A-102,

Attachment 0, Paragraph 14 (1) regarding reporting violations to the grantor agency and to the United States Environment Protection Agency Assistant Administrator for the Enforcement.

Potential Vendor Name:

Title of Authorized Representative:

Mailing Address:

Signature: Date: