

NOTICE

The Grand Prairie Independent School District will receive COMPETITIVE SEALED PROPOSALS until:

10:00 AM – March 2, 2009

at which time all responses will be publicly opened

FOR:

Furniture Fixtures and Equipment for Crosswinds High School & Whitt Elementary School Day Care

Proposers may secure further information and specifications by contacting Randy Rayford (Jones Lang LaSalle) at 972.237.5325 OR

Randy.rayford@am.jll.com

http://www.gpisd.org/departments/business/purchasing/bids_proposals.htm

The school district reserves the right to reject any and/or waive all formalities and irregularities.

Any proposal received later than the specified time, whether delivered in person or mailed, shall be disqualified and will remain unopened. Failure to respond to this invitation will remove your name from the invitation list. If you cannot proposal at this time and desire to remain on the proposal list, please submit a **NO PROPOSAL** on the CERTIFICATE form and return.

BID ENVELOPE MUST BE ADDRESSED TO:

Grand Prairie ISD
Purchasing Department
2602 South Belt Line Road
Grand Prairie, TX 75052

and

PLAINLY MARKED:

CSP: 09-26

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

PROCEDURES FOR SEALED PROPOSALS

1.0.0 GENERAL CONDITIONS

1.1.0 APPLICABILITY - These conditions are applicable and form a part of the contract documents in each equipment and/or service contract, and a part of the terms of each purchase order for items of equipment and/or service included in the specifications and proposal forms issued herewith.

1.1.1 The district will comply with the requirements of 44.039 (Education Code) for the selecting of contractor(s) for construction services through Competitive Sealed Proposals.

1.2.0 WITHDRAWAL - Any proposal may be withdrawn by the contractor prior to the scheduled time for opening. Any request to withdraw a proposal must be in person or in writing and submitted to the Director of Purchasing prior to the scheduled time for opening proposals. Any proposal received after the time specified shall not be considered and may be returned unopened.

1.3.0 PROPOSALS SHALL BE SUBMITTED ON THESE FORMS - Deviations to the General Conditions and/or Specifications shall be conspicuously noted in writing and shall be included in the proposal.

1.4.0 CONTRACTORS WHO DO NOT PROPOSE are requested to notify the Grand Prairie Independent School District (GPISD) Purchasing Department in writing if they wish to receive future proposals. Failure to do so will result in their being deleted from our contractor list.

1.5.0 GPISD reserves the right to waive any or all proposal irregularities, formalities, or other technicalities, to be the sole and independent judge of quality and suitability of any products offered, and may accept or reject any proposal in its entirety, or may reject any part of any proposal without affecting the remainder of that proposal, and may award the individual items on this proposal in any combination or in any way to best serve the interests of GPISD as it perceived those interests to be in its sole discretion.

1.6.0 GPISD will enter into contractual relationships only with those contractors who have, through word and action, affirmed that they comply with all applicable existing laws or executive orders to insure equal employment opportunities, without regard to race, creed, color, sex, or national origin. Minority contractors are encouraged to compete in providing goods and services. GPISD does not operate under a set-aside program.

2.0.0 SPECIFICATIONS may be those developed by the Using Department or by

the Manufacturer to represent items of regularly manufactured equipment.

2.1.0 DISTRICT SPECIFICATIONS have been developed by the Using Department to show minimal standards as to the usage, materials, and contents based on their needs.

2.2.0 MANUFACTURER'S SPECIFICATIONS (Design Guide), when used by the District, are to give the proposer information as to the type and kind requested. Proposals on any reputable manufacturer's regularly produced product of such items similar and substantially equivalent , as determined by GPISD or its designee, will be considered.

2.3.0 Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer or brand name, the term "or equal" if not inserted shall be implied. The specified article or material shall be understood as indicating the type, function; minimum standard of design, efficiency and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design and efficiency. GPISD reserves the right to make final decisions as comparable items. Be very certain that items upon which you proposal and deliver are equal to items listed. Materials, which are not equal, will be returned to the contractor, transportation charges collect. Contractor will reimburse GPISD for items returned at invoice cost within 30 days.

3.0.0 EVALUATION OF PROPOSALS/PROPOSALS, in accordance with 44.039 of the Texas Education Code, reviews of proposals are subject to the evaluation of the user department and subsequent recommendation. The following AWARD CRITERIA will be used.

- The purchase price – **30**
- The reputation of the vendor and of the vendor's goods and services (References) – **20**
- The quality of the vendor's goods or services – **20**
- The extent to which the goods or services meet the district's needs – **15**
- The vendor's past relationship with the district or its designee – **15**
- The total long-term cost to the district to acquire the vendor's goods or services
- Any other relevant factor specifically listed in the request for proposals or proposals.
- Factors that the district may also consider include:
 - Vendor response time
 - Compatibility of goods/products purchased with those already in use in the district

3.1.0 PREFERENTIAL REQUIREMENT - GPISD, as a governmental agency of the State of Texas, may not award a contract for general construction, improvements, services or public works projects to a nonresident proposer unless the nonresident's proposal is lower than the lowest proposal submitted by a responsible Texas resident proposer by the same amount that a Texas resident proposer would be required to under propose a nonresident proposer to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Article 601g V.T.C.S.).

3.2.0 IDENTICAL PROPOSALS - In cases where proposals are required for proposed contracts, and more than one proposer submitted the lowest and best proposals (identical proposals), the proposer who is a resident of the District shall be selected by the governing body. If two or more proposers submitting the lowest and best proposals are residents of the District, one of the resident proposers shall be selected by the casting of lots.

3.3.0 AWARD of PROPOSAL; PROPOSAL SUMMARY: The GPISD reserves the right to award a separate contract to more than one contractor for each item/group/service or to award on contract for the entire proposal. All contractors will receive a statement of proposal award. Contractors desiring a copy of the proposal summary may request such by enclosing a self-addressed stamped envelope to the Purchasing Office.

4.0.0 CONTRACTS

4.1.0 CONTRACTS FOR PURCHASE will be put into effect by means of a purchase order(s) executed by the Purchasing Department or the User Department after awards have been made.

4.2.0 ALL CONTRACTS AND AGREEMENTS between proposers and the GPISD shall strictly adhere to the statutes as set forth in the Uniform Commercial Code as last amended in 1977 by the American Law Institute in the National Conference of Commissioners on uniform state laws. GPISD will use AIA Document A101-1997 AND general conditions AIA A210-1997.

4.3.0 The District's obligation is payable only and solely from the funds available for the purpose of this purchase. Lack of funds shall render this contract null and void to the extent funds are not available and any delivered but unpaid for the Buyer will return goods to the Seller. Do not include Federal Excise, State or City Sales Tax. Entity shall furnish exemption certificate.

5.0.0 DISCLOSURES

5.1.0 Non-Collusion - By signing this statement, a proposer affirms that, to the best of his/her knowledge, the proposal has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other proposers in the award of this proposal. Neither has the proposer offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with the proposal submitted. proposer shall note any and all relationships that might be a conflict of interest and include such information with the proposal.

5.2.0 Felony Conviction - The person or entity responding to this invitation must give notice to the District if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in this conviction of a felony (This requirement does not apply to a publicly held corporation.).

5.3.0 Proposer shall note any and all relationships that might be a conflict of interest and include such information with the proposal. A list of current board members and the superintendent may be reviewed at

http://www.gpisd.org/departments/business/purchasing/proposals_proposals.htm

6.0.0 CONDUCT WHILE ON DISTRICT PREMISES - All personnel that conduct work of any nature on District premises, including but not limited to successful contractor(s), sub-contractors, service technicians, etc. will be required to comply with the same standards applicable to the employees of the GPISD as referenced in the Auxiliary Services Handbook.

6.1.0 Standards of conduct - A disregard of any one of the following rules will be subject to disciplinary action and including immediate termination of contract(s).

6.1.1 Use or possession of alcohol or illegal drugs at work, coming to work under the influence of alcohol or drugs (illegal intoxication is not required.); or the possession of drugs or attempt to take part in the sale or illegal handling of drugs

6.1.2 Use of profanity or crude language

6.1.3 Violation of health or safety rules

6.1.4 Fighting and any other attempt to injure or threaten to injure another person

6.1.5 Willful destruction of District property or property of others

6.1.6 Lack of courtesy to students, employees, parents, or guests; Contact with students in any manner that is not professional, businesslike and job related is strictly prohibited. (This includes dating, phone calls or any other action taken, or interpreted as such, to develop an association more than a level of contractor - GPISD relationship.)

6.1.7 Additionally, workers must adhere to a dress code conducive to promoting a positive learning environment in or on GPISD property. Specifically, GPISD prohibits pictures, emblems, bumper stickers, or writings on clothing that are lewd, offensive, vulgar, or obscene or depict or advertise tobacco products, alcoholic beverages of any kind, drugs, or any other substance.

6.1.8 Finally, no person shall possess firearms or articles construed to be illegal weapons while on GPISD property, including but not limited to buildings, grounds and/or parking areas.

7.0.0 STATEMENT OF QUALIFICATIONS, when required, must include a description of organizational experience, references and capabilities.

7.1.0 Organizational Experience: Contractor must describe their qualifications and experience to perform the work described in this invitation.

7.2.0 References: Proposals must include at least three references, preferably state and local government organizations where the contractor currently provides the type of services and/or products requested. Reference listings must include organization names, addresses, and contact person and telephone number.

8.0.0 SECURITY

8.1.0 PROPOSAL SECURITY shall be furnished with the proposals. PROPOSAL SECURITY is required whenever either a PAYMENT BOND or PERFORMANCE BOND IS REQUIRED AS LISTED BELOW. The Proposal Security shall consist of a certified check, cashier's check or a proposal bond in the amount of five percent (5%) of the total proposal, which shall be a guarantee to furnish Performance and Payment Bonds. Proposal Security shall be to GPISD. The successful proposer's security will be retained until the Contract is signed and the required Performance and Payment Bonds have been furnished. If any proposer refuses to enter into a contract within thirty (30) days, or fails to furnish the required bonds, GPISD will retain the Proposal Security as liquidated damages, but not as a penalty.

8.2.0 PAYMENT BONDS are required for proposals in excess of \$25,000.00. PERFORMANCE BONDS are required for proposals in excess of

\$100,000.00. The successful proposer will furnish a performance and payment bond in an amount equal to one hundred percent (100%) of the total amount of the contract sum when required as specified in the amounts listed above. Bonding Company (underwriter) shall be currently registered with the Secretary of State and with the State Board of Insurance. Surety must be acceptable to Owner. This bond shall be conditioned upon the faithful performance of the work in accordance with the plans, specification, and contract documents. Said bond shall be for the protection of GPISD and of all claimants supplying labor and material as hereinafter defined, in the prosecution of the work provided in said contract. (Article 5160, Texas School Law Bulletin) This performance and payment bond shall be presented, to owner, within ten (10) days or prior to beginning work, whichever is less.

9.0.0 INSURANCE shall be provided by the successful contractor, in a company or companies licensed to do business in the State of Texas. Such insurance as will protect the Contractor and the GPISD from claims set forth below, which may arise out of, or result from, the operations under the contract. The Contractor shall be a subscriber to the Texas Workers' Compensation Act for Workers' Compensation Insurance. The contractor shall file with the GPISD, before work is begun, certificates of such insurance which shall be subject to approval by the GPISD as to the company providing insurance and the manner and adequacy of insurance protection.

9.1.0 Such policies of insurance shall be written by companies authorized by the Texas Department of Insurance to conduct business in the state and shall be satisfactory to the GPISD. Contractor shall not commence work under this Agreement until satisfactory evidence of such insurance has been delivered to, and approved by the GPISD.

9.2.0 Self-Insurance: A contractor who self-insures for workers compensation must possess a Certificate of Authority to Self-insure issued by the Texas Workers Compensation Commission as a subscriber to the Workers' Compensation Act. By signing below, the proposer/prospective Contractor certifies that it possesses such certificate, and shall furnish a copy of the Certificate of Self Insurance with Proposal Invitation.

9.3.0 The Certificate of Insurance must be presented prior to start of service. The policy must reflect Grand Prairie I.S.D. and The Jones Lang LaSalle as "additional insured" or "co-insured". The amount of deductibles and self-insurance retention must be shown on Certificate of Insurance.

9.4.0 The Contractor shall, for the duration* of this Agreement, keep in force the following insurance:

9.4.1 Worker's Compensation Insurance

- a) Worker's compensation coverage shall be maintained for not less than the State of Texas statutory limits.
- b) Employer's Liability Insurance shall be maintained with minimum limits of not less than \$500,000.
- c) The policy shall contain a waiver of subrogation in favor of Grand Prairie ISD

9.4.2 Commercial General Liability Insurance: shall include coverage for Premises/Operations, Products/Completed Operations, Independent Contractors, Personal Injury and Contractual Liability insuring the indemnity provision contained in this Agreement.

- a) Combined limits of \$1,000,000 per occurrence for bodily injury and property damage.
- b) Annual aggregate limit of \$2,000,000
- c) Grand Prairie ISD, their officials, and The Jones Lang LaSalle shall be listed as additional insured.

9.4.3 Business Commercial Automobile Liability Insurance: shall include coverage for owned/leased vehicles, non-owned vehicles, and hired vehicles used by Concessionaire, its employees, or its agents.

- a) Bodily injury of \$500,000 per person and \$500,000 per occurrence.
- b) Property damage limit of \$100,000 per occurrence.
- c) Aggregate limit of \$1,000,000.
- d) Grand Prairie ISD, their officials, and The Jones Lang LaSalle shall be listed as additional insured.

9.4.4 Contractor to furnish Umbrella Excess Liability, coverages shall be; \$2,000,000 each occurrence and \$2,000,000 aggregate

GPISD requires ten (10) days WRITTEN NOTICE prior to cancellation of ANY INSURANCE.

9.5.0 The Contractor shall either: (1) require each of its sub-contractors to procure and to maintain during the life of the sub-contract, Sub-contractor's Workers' Compensation Insurance as a subscriber to the act, Comprehensive General Liability, Automobile Liability, and Property Damage Liability Insurance of the type and in the same amounts as specified above, or (2) insure the activity of its sub-contractors in its own policy(ies).

9.5.1 Persons providing services on the project, otherwise referred to as "subcontractor(s)", includes all persons or entities performing all or part of the services the contractor has undertaken to perform on the project, regardless of whether

that person contracted directly with the contractor and regardless of whether that person has employees. This includes, without limitation, independent contractors, subcontractors, leasing companies, motor carriers, owner-operators, employees of any such entity, or employees of any entity, which furnishes persons to provide services on the project. "Services" include, without limitation, providing, hauling, or delivering equipment or materials, or providing labor, transportation, or other service related to a project. "Services" does not include activities unrelated to the project, such as food/beverage contractors, office supply deliveries, and delivery of portable toilets.

9.6.0 By signing this contract or providing or causing to be provided a certificate of coverage, the contractor is representing to the GPISD that all employees of the contractor who will provide services on the project will be covered by workers' compensation coverage for the duration of the project, that the coverage will be based on proper reporting of classification codes and payroll amounts, and that all coverage agreements will be filed with the appropriate insurance carrier or, in the case of a self-insured, with the commission's Division of Self-Insurance Regulation. Providing false or misleading information may subject the contractor to administrative penalties, criminal penalties, civil penalties, or other civil actions.

9.7.0 The contractor's failure to comply with any of these provisions is a breach of contract by the contractor, which entitles the GPISD to declare the contract void if the contractor does not remedy the breach within ten days after receipt of notice of breach from the governmental entity.

9.8.0 The contractor shall post a notice on each project site informing all persons providing services on the project that they are required to be covered, and stating how a person may verify current coverage and report failure to provide coverage. This notice does not satisfy other posting requirements imposed by the Act or other commission rules. This notice must be printed with a title in at least 30-point bold type and text in at least 19-point normal type, and shall be in both English and Spanish and any other language common to the worker population.

10.0.0 OTHER REQUIREMENTS

10.1.0 LIQUIDATED DAMAGES of \$500 per day will be assessed by GPISD for each calendar day that the project remains incomplete and unacceptable after the contract time has expired as specified by number of days needed to complete project indicated on proposal response form. This sum, for

compensation otherwise to be paid, will be determined to be the maximum amount of liquidated damages which GPISD will sustain per diem by the failure of the contractor to complete the work by the time stipulated. This sum shall not be construed in any sense as a penalty.

10.2.0 MATERIALS IN PLACE - The GPISD will not be responsible for damage of materials "in place" due to acts of vandalism, fire, weather, or any other cause. All materials, equipment for installation, etc. shall remain the property of and the responsibility of the contractor until inspected and accepted by an official of the GPISD; and disapproval, if any, shall be based exclusively on apparent damage, defect or deviation from the specifications.

10.3.0 Contractor is responsible for any and all damages to GPISD property including filling of ruts, plant damage, and trash pick up, etc.

10.4.0 The Contractor shall provide a qualified supervisor over all crafts and who shall have the authority to make decisions regarding any and all phases of the work.

10.5.0 Project requirements will make it mandatory that the successful contractor communicate with the designee of GPISD, Jones Lang LaSalle, prior to the initiation of any work. This communication will relate to mutual scheduling for access to the project areas and parking.

10.6.0 Contractor will be responsible for any and all OSHA regulations that are applicable to this project.

10.7.0 Contractor will be responsible for compliance with Federal/State and Local codes applicable.

11.0.0 PRESENTATION OF PROPOSALS: All proposals must be received at the Purchasing Office in a sealed document. No oral, telegraphic, telephonic, or facsimile proposals will be accepted.

MUST RETURN THIS PAGE

PROPOSAL CERTIFICATE

This proposer, the below named firm, hereby submits proposal prices as shown for furnishing the items listed herein, delivered in the quality and dimensions specified, and subject to the conditions listed under "Proposal Specifications and Conditions." Proposal prices shown are net and include all charges.

FIRM'S NAME

ADDRESS

CITY & STATE

ZIP CODE

EMAIL

TELEPHONE

FAX

AUTHORIZED SIGNATURE

DATE

POSITION WITH COMPANY

BOARD OF TRUSTEES

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

TERRY BROOKSPRESIDENT

TIMOTHY JOHNSON VICE PRESIDENT

PAUL E. MARTINEZ..... SECRETARY

BEBE BINGHAM

CHESTER McCRARY

MIKE SKINNER

JOHN DAVID STEWART

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE
FURNITURE FIXTURE & EQUIPMENT

1 NAME OF CONTRACTOR: _____
2

3 DATE: _____
4
5
6

7 PURCHASING DEPARTMENT
8 GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
9 2602 SOUTH BELT LINE ROAD
10 GRAND PRAIRIE, TX 75052-5344
11
12

13 To Whom It May Concern:

14
15 The undersigned, in compliance with your advertisement for proposals for Furniture Fixtures &
16 Equipment

17 **CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE**
18
19

20 have examined the Drawings and Specifications, together with the related documents and all conditions
21 surrounding the work, and having visited the site of the proposed work, hereby, proposes to furnish all
22 work in every detail in accordance with the Contract Documents within the time set forth herein and at
23 the prices following. These prices shall cover all expenses incurred in performing the work under the
24 Contract Documents, of which the Proposal is a part.
25

26 Attached herewith, please find (Cashier's Check) (Certified Check) (Bid Bond) in the amount of
27 \$ _____ which is five percent (5%) of the proposal.
28

29 I (or we) acknowledge receipt of the following addenda:
30
31
32

33 ADDENDA #1: _____ (Initial)
34

35 ADDENDA #2: _____ (Initial)
36

37 ADDENDA #3: _____ (Initial)
38
39

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE
FURNITURE FIXTURE & EQUIPMENT

1 The Grand Prairie Independent School District will receive proposals for Furniture Fixtures & Equipment
2 for the Crosswinds High School & Whitt Elementary School Day Care, located in Grand Prairie ISD, all
3 in accordance with the Proposal, Contract Documents, General Instructions, Materials, Execution, and
4 Drawings, at Grand Prairie ISD, Attn: Purchasing Department, 2602 South Belt Line Road, Grand
5 Prairie, TX 75052-5344, no later than 10:00 AM, on Tuesday, March 3, 2009.

6
7 Proposals will be publicly opened at Grand Prairie ISD Purchasing Department, same date and time.

8
9 Any proposal received AFTER the closing time WILL NOT BE CONSIDERED, AND WILL BE
10 RETURNED UNOPENED. Contractor shall identify his proposal on the outside of the envelope by
11 writing the words:

12
13 **"PROPOSAL FOR**
14 **CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE**
15 **FURNITURE FIXTURES & EQUIPMENT**
16 **FOR GRAND PRAIRIE ISD"**
17

18 No oral, telephone, or telegraphic proposals will be considered.

19
20 A Cashier's Check, Certified Check, or acceptable Surety Company Bid Proposal Bond in the amount
21 of five percent (5%) of the largest possible total of proposal submitted will be required with each
22 proposal if the total contract price. Proposals will be received PER ATTACHED PROPOSAL FORM, to
23 include all work shown and specified.

24
25 The Board of Trustees of the Grand Prairie Independent School District reserves the right to reject any
26 one and/or all proposals, to waive any formalities or irregularities, and to award the Contract in the best
27 interest of the School District.
28

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE
FURNITURE FIXTURE & EQUIPMENT

1 CONTRACT DOCUMENTS: Having examined the Proposal, Contract, General Instructions, Materials,
2 Execution, and Drawings existing conditions for Furniture Fixtures & Equipment, and having examined
3 the premises and circumstances affecting the work, the undersigned offer:

4
5 OFFER: 1. To furnish all labor, material, tools, equipment, transportation, bonds, all applicable taxes,
6 incidentals, and other facilities, and to perform all work for the said Furniture Fixture & Equipment
7 installations at **CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE:**

8
9 **BASE BID:** Provide price to furnish and install furniture fixtures & equipment as indicated on the
10 drawings. The Unit Price Schedule will be a part of this Proposal.

11
12 _____ \$ _____
13
14

15 This Proposal Form indicating total cost is furnished for the convenience of Grand Prairie ISD. The unit
16 price proposal form will be the basis of cost evaluation giving GPISD the right to select/award any
17 combination of items to multiple contractors if they so choose.

18
19 This contractor will include Project Management for delivery, installation and cleanup of all debris
20 related to contractor's work. Debris will be removed from the site by this contractor and will not use any
21 other trash container on site.

22
23 EXAMINATION OF SITE: By signing the Proposal Form, Contractor acknowledges he or an authorized
24 representative has examined the existing conditions and is aware of all field conditions which may
25 affect the work.

26
27 Upon receipt of notice of acceptance of this proposal, within thirty (30) calendar days of the date of this
28 proposal, I (or we) agree to execute the formal Purchase Order within ten (10) calendar days thereafter,
29 and to deliver an Insurance Certificate, a Performance and Payment Bond in the amount of ONE
30 HUNDRED PERCENT (100%) of the contract price for the faithful performance of the contract, as
31 required.

32
33 The undersigned agrees to complete all work shown on the drawings and in the specifications within
34 the time limits set forth below subject to additional days that may be added due to inclement weather
35 and/or other justified and reasonable extensions of time as may be approved by the Owner.

36
37
38 **SCHEDULE:**

39
40 Delivery and Installation is schedule to commence, for this scope of work;
41 Crosswinds High School, start June 8, 2009 and be completed no later than June 12, 2009.
42 Whitt Elementary School, start July 27, 2009 and be complete no later than July 31, 2009. If not
43 completed, Liquidated Damages be \$ 500.00 per calendar day.

44
45 The undersigned agrees that GPISD may retain the sum of One Thousand Dollars (\$ 500.00) from the
46 amount to be paid to the undersigned for each calendar day that the work contracted remains
47 incomplete beyond the time set forth, Sundays and holidays INCLUDED. This amount is agreed upon
48 as the proper measure of liquidated damages which the Owner will sustain per day by failure of the
49 undersigned to complete the work at the stipulated time, and is not to be construed in any sense as a
50 penalty.

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT
CROSSWINDS HIGH SCHOOL & WHITT ELEMENTARY SCHOOL DAY CARE
FURNITURE FIXTURE & EQUIPMENT

1 I (or we) agree to promptly furnish a correct and current financial statement of condition with list of
2 owned equipment and an experience record of completed projects for examination by owner and
3 architect, if same is required.
4

5

6 SEAL (If by Corporation)

RESPECTFULLY SUBMITTED BY

7
8

(Company Name)

10
11

(Name)

13
14

(Title)

16
17

(Address)

19
20

(Office Telephone)

22
23

(Mobile Telephone)

24
25

26 Indicate if: () Partnership () Corporation () Sole Owner

27

28 If a partnership, list names and addresses of partners:

29

30

31

32

33

34

35 If corporation, indicate state in which corporation was organized and is existing: _____

36
37
38

END OF SECTION

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
Food Set	ChildCraft 074667-230	2			
Kitchen Set	ChildCraft 074825-230	2			
Puzzle & Rack	ChildCraft 203839-230	1			
Gross Motor Kit	ChildCraft 266508-230	1			
Book Set of 25	ChildCraft 293626-230	1			
Book Set of 24	ChildCraft 293671-230	1			
Small Book Library	ChildCraft 305230-230	2			
Paint Cups	Discount School Supply 81910PC	4			
Colored Pencils	Discount School Supply 819240PENC	3			
Markers Pack	Discount School Supply 819256	2			
Alphabet Lace Ups	Discount School Supply 819ABCLACE	1			
Baby Dolls	Discount School Supply 819ALLFOUR	2			
Take Home Chart	Discount School Supply 819ARTCHART	4			
Lacing Beads	Discount School Supply 819BEADJAR	2			
Crayola Pack	Discount School Supply 819BIGCC	2			
6-Magnifier	Discount School Supply 819BIGEYE	3			
Bingo Bottles	Discount School Supply 819BING	4			
Book Set	Discount School Supply 819BKSTHC15	1			
Dado Blocks	Discount School Supply 819DADO	2			
Art Smock	Discount School Supply 819EASYON	2			
Balancing Bear Scale	Discount School Supply 819ELC16147	2			
Frog Pull Toy	Discount School Supply 819FROIC	4			
Art Smock	Discount School Supply 819FUNSMOCK	4			
Table Top Easel	Discount School Supply 819-GOLLY	4			
Service Station	Discount School Supply 819HONK	1			
Hospital Play Set	Discount School Supply 819HOSPITAL	1			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
Krazy Cut	Discount School Supply 819KRAZYCUT	2			
Card Stock	Discount School Supply 819MOSQ	4			
Painting Tools	Discount School Supply 819NEWFPK	2			
Dough Tools	Discount School Supply 819ODT	4			
Toddler Toy Set	Discount School Supply 819PLAYSET	4			
Pop Beads	Discount School Supply 819POPBEADS	4			
Pop-Up Puppets	Discount School Supply 819POPPUPS	2			
Puzzles	Discount School Supply 819PREPZST6	2			
Bright Sheets	Discount School Supply 819RAINBOW	2			
Register & Money	Discount School Supply 819REGISTER	1			
Rattles	Discount School Supply 819RTTSET	4			
Sand Set	Discount School Supply 819SDSET	1			
Sensory Table	Discount School Supply 819SENTODD	2			
Washable Chalk	Discount School Supply 819SIDEWALK	4			
All About Me Notebooks	Discount School Supply 819SMNOTE	2			
Butterfly Play	Discount School Supply 819SOFT	2			
Spinning Top	Discount School Supply 819SPINPAL	4			
Preschool Puzzles	Discount School Supply 819SPS	1			
Sticker	Discount School Supply 819SUPERSTK	4			
Paint Set of 11	Discount School Supply 819SWT16	4			
Play Dough	Discount School Supply 819TENDO	6			
Multi-Dolls	Discount School Supply 819TODCAR	2			
Garden Set	Discount School Supply 819VEGKIT	1			
Ultimate Wipes Warmer	Discount School Supply 819WIPEME	2			
Safari Play Set	Discount School Supply 819WLDSFR	1			
6 Seat Feeding Table Red	Discount School Supply 819X220602	1			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
8 Seat Feeding Table YELLOW	Discount School Supply 819X220803	1			
Playmats	Discount School Supply 819X7261KR	2			
Color Pillows	Discount School Supply 819XCF600032	4			
Dress Up Carousel	Discount School Supply 819XG98101	2			
Listening Center	Discount School Supply 819XHMCSAV	1			
Toddler Kitchen	Discount School Supply 819XSWP1092	2			
A-Rainbow Blocks	Environments 145-039	2			
Clear Outlet Plugs	Environments 182-403	4			
L-Shape Bags	Environments 184-002	1			
N-Giant Blocks	Environments 218-128	1			
Spoons (4)	Environments 254-012	10			
Safety Cabinet Locks	Environments 254-060	10			
Evacuation Crib Storage Drawer Kit	Environments 264-008	6			
Evacuation Crib	Environments 264-028	6			
P-Playtime CD	Environments 297-002	1			
B-See Me Mirror	Environments 356-001	2			
11 1/2" Chairs GREEN	Environments 388-403	15			
9 1/2" Chairs Red	Environments 388-405	3			
9 1/2" Chairs BLUE	Environments 388-408	12			
M-Diversity Friends	Environments 432-055	1			
Maple Changing Table	Environments 544-056	2			
Diaper Wall Storage	Environments 544-060	1			
Changing Table Pad	Environments 577-002	6			
Cots -- set of 5	Environments 607-006	8			
Dropside Crib	Environments 675-107	20			
G-Animal Books	Environments 800-056	2			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
J-Community Cruisers	Environments 800-184	1			
E-Music Set	Environments 800-214	2			
I-Farm Animals	Environments 800-229	2			
D-Large Farm Animals	Environments 800-290	1			
E-Wild Animals	Environments 800-294	1			
E-Transportation Set	Environments 800-298	1			
F-Board Books	Environments 800-493	5			
White Bowls	Environments 800-569	1			
G-Transportation Book Set	Environments 800-618	1			
B-Carry-all Bag Set	Environments 800-636	2			
D-Faces Board Books	Environments 800-669	5			
M-Sleepytime CD Set	Environments 800-676	4			
N-Raffi CD	Environments 800-754	1			
O-We Live Together	Environments 800-755	1			
H-Wheels Book Set	Environments 800-789	1			
C-Chunky Vehicles	Environments 800-793	1			
C-Happy Baby Books	Environments 800-847	2			
Pixie Pals	Environments 800-853	4			
Teethe Toys	Environments 800-854	3			
B-Sound Sensations	Environments 800-942	2			
L-Activity Set	Environments 800-978	1			
Yellow Bibs	Environments 900-005	2			
Fitted Crib Sheets - Cotton/poly doz	Environments 900-020	5			
A-Cozy Chair	Environments 900-047	2			
B-Soft Sofa	Environments 900-048	2			
Toddler Aprons	Environments 900-169	4			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
A-Toddle Waddle	Environments 900-265	1			
Cot Sheets -- doz	Environments 900-519	4			
Med. Loop-D-Loop Rug	Environments 900-645	4			
Popover Dress-Ups	Environments 900-679	1			
D-Winky Mitt Sets	Environments 900-728	1			
Green Bibs	Environments 900-823	6			
30" Round Table BLUE	Environments 900-875	3			
24" Storage Shelf BLUE	Environments 900-880	2			
36" Round Table Red	Environments 900-887	3			
24" Storage Shelf RED	Environments 900-892	2			
30" Storage Shelf RED	Environments 900-895	2			
36"Round Table GREEN	Environments 900-899	3			
24" Storage Shelf GREEN	Environments 900-904	2			
30" Storage Shelf GREEN	Environments 900-907	1			
Activity Equipment Cart	Environments 900-955	2			
KJ-Soft Blocks	Environments 900-986	4			
Knob Puzzle Case	Kaplan 88-32056	1			
Odorless Diaper Pail	Kaplan 88-35569	3			
B-Crib Mobile	Kaplan 88-39328	6			
Puppy Ride On	Kaplan 88-39453	2			
4 Seater Stroller	Kaplan 88-39565	3			
Safety Glider Rocker	Kaplan 88-39646	6			
Bottle Warmer	Kaplan 88-41582	1			
Circle Shapes Sorter	Kaplan 88-4844	2			
Brain Games for Babies	Kaplan 88-50272	1			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
C-Activity Mat	Kaplan 88-80478	4			
First Aid Kit	Kaplan 88-80691	1			
BooBoo Pack	Kaplan 88-81115	4			
Cuddle-U	Kaplan 88-81208	4			
Sping & Explore Gym	Kaplan 88-83541	3			
Spring & Explore Gym	Kaplan 88-83541	2			
Jumbo Knob Puzzle Set	Kaplan 88-83547	1			
Walker Wagon With Blocks	Kaplan 88-83556	1			
Ladybug Ride On	Kaplan 88-83728	2			
Wheely Bug Ride On	Kaplan 88-83729	2			
Baby Basketball	Kaplan 88-83744	1			
Squirrel Ride On	Kaplan 88-83805	2			
Bouncer	Kaplan 88-83852	4			
Thermometer	Kaplan 88-84981	1			
Swing	Kaplan 88-85320	2			
Crib Blankets (set 4)	Kaplan 88-85361	4			
A-Color Mat	Kaplan 88-85619	4			
Playful Puppy Pull Toy	Kaplan 88-86174	2			
Cheeky Chick Ride On	Kaplan 88-86291	2			
K-Trike - Pedal	Kaplan 88-93774	2			
Go Away, Big Green Monster Book	Lakeshore BB278	2			
Go Away, Big Green Monster Puppet	Lakeshore BRR534	2			
Fine Motor Workbench	Lakeshore FB127	1			
Ready for Numbers Practice Cards	Lakeshore FF633	1			
Calendar Math Activity Program	Lakeshore GG791	1			

CROSSWINDS - DAYCARE PROGRAM

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
Toddler Group Time Learning Center	Lakeshore JJ189	1			
Uppercase Letters (Set of 40)	Lakeshore KU597	1			
Lowercase Letters (Set of 40)	Lakeshore KU598	1			
Numbers	Lakeshore KU599	1			
Easy Ride Jumbo Wagon	Lakeshore LA979	1			
Handi Bag Dispenser	Lakeshore LC814	3			
Count A Cookie Number Jars	Lakeshore LL369	4			
Extra Roll of Bags	Lakeshore NS 17	9			
Follow The Leader Walking Rope	Lakeshore RR749	4			
Letter Blocks Carpet	Lakeshore TT257	4			
Early Math Match Ups (Complete Set)	Lakeshore TT420X	1			
See and Solve Manipulative Kit	Lakeshore WT203	1			
Radio Flyer Trike	Play with a Purpose PI12-930	2			
Step Rocking Boat	Play with a Purpose PL14-424	1			
Software (see attached)	Professional Solutions	1			
Creative Curriculum for Preschool	Teaching Strategies C90019	1			
Creative Curriculum 3-5	Teaching Strategies C90130	1			
Preschool Implementation Checklist	Teaching Strategies C90159	1			
Trainer's Guide to the CC Preschool	Teaching Strategies C90177	1			
Creative Curriculum -- Infant/Toddler/2's	Teaching Strategies C97897	3			

WHITT - DAYCARE

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
Duluxe Kitchen Set	ChildCraft 074825-230	1			
Childcraft Rhythm and Literach Package	ChildCraft 284251-230	1			
Dinner Food Basket	ChildCraft 373625-230	1			
Dinner Food Basket	ChildCraft 373625-230	1			
Breakfast Foods Basket	ChildCraft 516119-230	1			
Breakfast Foods Basket	ChildCraft 516119-230	1			
Graco Harmony High Chair	Discount School #819XGR3920	6			
Artists Apron	Discount School 819 APRON	2			
Dough Tools	Discount School 8190TC	2			
Paint Cups	Discount School 81910PC	2			
Alphabet Lace Up	Discount School 819ABCLace	1			
Take Home Chart	Discount School 819ARTCHART	2			
Browny Tought Art Trays	Discount School 819ARTRAY	2			
Crayola Classic Pack	Discount School 819BiGCC	1			
Book Set	Discount School 819BKSTHC15	1			
Bucket of Dough Tools Set	Discount School 819BODT	2			
Easy on Art Smock	Discount School 819EASYON	10			
Table Top Easle	Discount School 819-Golly	4			
Hospital Play Set	Discount School 819Hospital	1			
Painting Tools	Discount School 819NEWFPK	1			
Browny Tough Rainbow Parachutes	Discount School 819P12	1			
Puzzles	Discount School 819PREPZST6	1			
Washable Chalk	Discount School 819SIDEWALK	4			
Softbite Spoons	Discount School 819SoftBite	2			
Washable Tempera Set of 11	Discount School 819SWT16	4			
Scissors	Discount School 819TCBPAK	1			
Play Dough	Discount School 819TENDO	2			
Toddler Smock	Discount School 819TODSMOCK	8			
Toddler Toy Set	Discount School 819TYST	1			
Garden Set	Discount School 819VEGKIT	1			
Ultimate Wipes Warmer	Discount School 819WIPEME	3			
Replacment Pillow	Discount School 819WiPEPIL	3			
Multi-Image Mirror Pentagon (Prim.)	Discount School 819XCF332130	1			
Small Color Wheel Pillow	Discount School 819XCF600032	2			
PlayTime CD	Environments 297002	1			

WHITT - DAYCARE

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
Rainblow blocks	Environments 145-039	1			
Clear Outlet Plugs	Environments 182-403	4			
Changing Paper (Case of 12)	Environments 214-004	3			
Safety Cabinet Locks	Environments 254-060	5			
Crib Storage Drawer Kit	Environments 264-008	4			
First Responder Evac. Crib	Environments 264-028	2			
Folding Cribs	Environments 264-034	6			
Go Green Stacking Chairs	Environments 388-402	2			
Bouncy Blue Chairs	Environments 388-409	2			
Lg. Changing Cabinets	Environments 544-056	3			
Diaper Wall Storage	Environments 544-060	3			
O-Ball and Bat	Environments 554-005	2			
Changing Table Pad	Environments 577-002	3			
Cots Set of 5	Environments 607-006	4			
Shatter Proof Mirror	Environments 675-017	1			
C-Me C- U Crib	Environments 675-076	3			
Animal Books	Environments 800-056	1			
Farm Animals	Environments 800-229	1			
Board books	Environments 800-493	1			
M Sleepy Time CD Set	Environments 800-676	7			
Raffi CD	Environments 800-754	1			
We Live Together CD	Environments 800-755	1			
Happy Baby Books	Environments 800-847	1			
Pixie Pals	Environments 800-853	2			
Teethy Toys	Environments 800-854	2			
Once Up Sound Sessions	Environments 800-942	1			
Fitted Crib Sheets	Environments 900-020	2			
Cot Sheets (1 dzn.)	Environments 900-519	3			
Med. Loop-D-Loop 6 x 9 (Rug)	Environments 900-645	2			
Maple Bouncy Blue Table	Environments 900-879	1			
Storage Shelves	Environments 900-883	1			
Maple and Go Green Table	Environments 900-902	1			
Maple and Go Green Storage Units	Environments 900-904	1			
Activity Equipment Cart	Environments 900-955	1			
Soft blocks	Environments 900-986	2			

WHITT - DAYCARE

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
FourSeater Stroller	Kaplan 8839565	2			
Pull Over Bibs	Kaplan 8839628	3			
Geometric Puzzle Board	Kaplan 88-19005	1			
Caucasian Baby	Kaplan 88-31178	2			
Hispanic Baby	Kaplan 88-31181	2			
Knob Puzzle Case	Kaplan 88-32056	1			
5 Assorted Trays	Kaplan 88-33815	3			
Odorless Diaper Pail	Kaplan 88-35569	2			
Animal Chains	Kaplan 88-39275	1			
Bottle Warmer	Kaplan 88-41582	1			
Circle Shapes Sorter	Kaplan 88-4844	1			
Brain Games for Babies	Kaplan 88-50272	1			
Bears and Stars Activity Mat	Kaplan 88-80478	1			
First Aid Kit	Kaplan 88-80691	2			
Chain Links	Kaplan 88-80751	1			
Boo Boo Pack	Kaplan 88-81115	4			
Cuddle-U	Kaplan 88-81208	1			
Jumbo Knob Puzzle Set	Kaplan 88-83547	1			
Walker Wagon With Blocks	Kaplan 88-83556	1			
Ladybu Ride On	Kaplan 88-83728	1			
Wheely Bug Ride On	Kaplan 88-83729	1			
Baby Basketball	Kaplan 88-83744	1			
Soothe and Play bouncer	Kaplan 88-83852	4			
Safe Rocker Deluxe Glider	Kaplan 88-83862	3			
Explore and Discover Set	Kaplan 88-84085	1			
Thermometer	Kaplan 88-84981	2			
Toddler Combo Storage Shelf (Red)	Kaplan 88-85297	1			
Snuggly Rainbow Cushion	Kaplan 88-85535	1			
Four Color Pie Mat	Kaplan 88-85619	1			
Playful Puppy Pull Toy	Kaplan 88-86174	1			
FroLicking Frog Pull Toy	Kaplan 88-86178	2			
Chicky Chic Ride on	Kaplan 88-86291	1			
Songs and Smiles Discovery Gym	Kaplan 88-86309	2			
Toddler Dress Up	Lakeshore AA321	1			
Go Away, Big Green Monster! Book	Lakeshore BB278	1			

WHITT - DAYCARE

COMPANY NAME: _____

Product Description	Minimum Requirements - Manufacturer and Part Number	Qty	Unit Price	Extended Price	Manufacturer / Model Proposed
See Inside Soring Bucket	Lakeshore BC553	1			
Big Bolt Construction Starter Set	Lakeshore CS833	1			
Fine Motor Workbench	Lakeshore FB127	1			
Ready for Numbers Practice Cards	Lakeshore FF633	1			
Giant Soft Building Blocks	Lakeshore GB619	1			
Calendar Math Activity Program	Lakeshore GG791	1			
Toddler Group Time Learning Center	Lakeshore JJ189	1			
Best-Buy Washable Markers	Lakeshore JJ439	1			
Toddler Hardwood Kitchen Set	Lakeshore JJ520X	2			
Uppercase Letters (Set of 40)	Lakeshore KU597	1			
Lowercase Letters (Set of 40)	Lakeshore KU598	1			
Numbers	Lakeshore KU599	1			
LA138 Best Buy Write & Wipe Markers	Lakeshore LA138	1			
Easy Ride Jumbo Wagon	Lakeshore LA979	1			
Handi Bag Dispenser	Lakeshore LC 814	3			
Count A Cookie Number Jars	Lakeshore LL369	1			
Police Officer	Lakeshore LL682	2			
Firefighter	Lakeshore LL683	2			
Doctor	Lakeshore LL685	2			
Construction Worker	Lakeshore LL687	2			
Extra Roll of Bags	Lakeshore NS 17	6			
Go Away, Big Green Monster! Puppet Kit	Lakeshore RR534	1			
Follow the Leader Walking Rope	Lakeshore RR749	2			
Letter Blocks Carpet	Lakeshore TT257	2			
Early Math Match Ups (Complete Set)	Lakeshore TT420X	1			
Space Saver Dress Up	Lakeshore WB885	1			
See and Solve Manipulative Kit	Lakeshore WT203	1			
Procure Software	Procure	1			
Creative Curriculum for Preschool	Teaching Strategies C90019	1			
Creative Curriculum Developmental 3-5	Teaching Strategies C90130	1			
Preschool Implementation Chaecklist	Teaching Strategies C90159	1			
Trainer's Guide to The C. C Preschool	Teaching Strategies C90177	1			
Creative Curriculum, Infant, Toddlers, Twos	Teaching Strategies C97897	3			

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 **Check this box if you are filing an update to a previously filed questionnaire.**

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes No

C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

Non-Collusion Statement

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.

It is agreed by the undersigned bidder that the signed delivery of this bid/proposal represents the bidder's acceptance of the terms and conditions of this invitation to bid/offer a proposal including all specifications and special provisions.

Note: Signature of the authorized representative **MUST** be of an individual who legally may enter his/her organization into a formal contract with the Grand Prairie Independent School District.

FIRM'S NAME

NAME OF AUTHORIZED INDIVIDUAL (printed or typed)

AUTHORIZED SIGNATURE	DATE
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POSITION WITH COMPANY

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination contract.”

This Notice Is Not Required of a Publicly Held Corporation

(I) (We), the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

COMPANY NAME:

Check the appropriate box and sign the form.

- My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

AUTHORIZED SIGNATURE: _____

- My firm is not owned nor operated by anyone who has been convicted of a felony.

AUTHORIZED SIGNATURE: _____

- My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felony: _____

Details of Conviction(s):

AUTHORIZED SIGNATURE: _____