

NOTICE TO BIDDERS

The Grand Prairie Independent School District will receive sealed bids and proposals until:

1:30 P.M. – March 30, 2009
at which time all responses will be publicly opened

FOR:
Auto Body Shop Equipment

Prospective bidders may secure further information and specifications at 2602 South Belt Line Road OR

http://www.gpisd.org/departments/business/purchasing/current_bids.html

The school district reserves the right to reject any and/or all bids and to waive all formalities and irregularities in bidding.

BID ENVELOPE MUST BE ADDRESSED TO:

Grand Prairie ISD
Purchasing Department
2602 South Belt Line Road
Grand Prairie, TX 75052

and

PLAINLY MARKED:

BID NO. 09-36

Any bid received later than the specified time, whether delivered in person or mailed, shall be disqualified and will remain unopened. Failure to respond to this invitation will remove your name from the bid list. If you cannot bid at this time and desire to remain on the bid list, please submit a **NO BID** on the bid form and return.

GRAND PRAIRIE INDEPENDENT SCHOOL DISTRICT

PROCEDURES FOR SEALED BIDS OR PROPOSALS

1.0.0 GENERAL CONDITIONS

- 1.1.0 APPLICABILITY - These conditions are applicable and form a part of the contract documents in each equipment and/or service contract and a part of the terms of each purchase order for items of equipment and/or service included in the specifications and bid forms issued herewith.
- 1.2.0 WITHDRAWAL OF BIDS - Any bid may be withdrawn by the bidder prior to the scheduled time for opening. Any request by a bidder to withdraw a bid must be in person or in writing and submitted to the Director of Purchasing prior to the scheduled time for opening bids. Any bid that is received after the time specified shall not be considered and may be returned unopened to the bidder.
- 1.3.0 BIDS SHALL BE SUBMITTED ON THESE FORMS - Deviations to the General Conditions and/or Specifications shall be **conspicuously noted in writing** by the bidder and shall be included in the bid.
- 1.4.0 BIDDERS WHO DO NOT BID are requested to notify the Grand Prairie Independent School District (GPISD) Purchasing Department in writing if they wish to receive future bids. Failure to do so **will** result in their being deleted from our bidder list.
- 1.5.0 GPISD reserves the right to waive any or all bid irregularities, formalities, or other technicalities; to be the sole and independent judge of quality and suitability of any products offered; and may accept or reject any bid in its entirety, or may reject any part of any bid without affecting the remainder of that bid, and may award the individual items on this bid in any combination or in any way to best serve the interests of GPISD as it perceived those interests to be in its sole discretion.
- 1.6.0 GPISD will enter into contractual relationships only with those bidders who have, through word and action, affirmed that they comply with all applicable existing laws or executive orders to insure equal employment opportunities, without regard to race, creed, color, sex, or national origin. Minority owned or HUB companies are encouraged to compete in providing goods and services to the district. GPISD does not operate under a set-aside program.
- 1.7.0 Quantities shown are estimates only, based on prior usage. GPISD reserves the right to increase or decrease quantities with the selected supplier, both at the time of acceptance of this quotation offer as so modified, and subsequent thereto. GPISD will purchase

supplies and materials during the bid period as-needed.

- 1.8.0 DELIVERIES required in this bid shall be freight prepaid, F.O.B. actual destination detailed in specifications, between 7:00 a.m. and 2:00 p.m., inside delivery. Bid prices shall include all freight and delivery charges. Delivery requirements will make it mandatory that the successful bidder schedule an appointment with the Director of Purchasing, or their designee, prior to the shipping any materials.
- 2.0.0 SPECIFICATIONS may be those developed by the Using Department or by the Manufacturer to represent items of regularly manufactured products, materials, or equipment.
 - 2.1.0 DISTRICT SPECIFICATIONS have been developed by the Using Department to show minimal standards as to the usage, materials, and contents based on their needs.
 - 2.2.0 MANUFACTURER'S SPECIFICATIONS (Design Guide), when used by the District, are to give the bidder information as to the type and kind requested. Proposals on any reputable manufacturer's regularly produced product of such items similar and substantially equivalent will be considered.
 - 2.3.0 Whenever an article or material is defined by describing a proprietary product or by using the name of a manufacturer or brand name, the term "*or equal*" if not inserted *shall be implied*. The specified article or material shall be understood as indicating the type, function; minimum standard of design, efficiency and quality desired and shall not be construed as to exclude other manufactured products of comparable quality, design and efficiency. GPISD reserves the right to make final decisions as comparable items. Be very certain that items upon which you bid and deliver are equal to items listed. Materials, which are not equal, will be returned to the bidder, transportation charges collect. Bidder will reimburse GPISD for items returned at invoice cost within 30 days.
 - 2.4.0 WARRANTY CONDITIONS for all supplies and/or equipment shall be considered manufacturer's minimum standard warranty unless otherwise agreed to in writing. Bidder shall be an authorized dealer, distributor or manufacturer for the product. Seller shall not limit or exclude any implied warranties, any attempt to do so shall render this contract void at the option of the Buyer.
 - 2.5.0 GPISD, any of its departments, divisions or campus, is one user and reserves the right to select products and/or supplies from any bid, cooperative agreement such as the General Services Administration or the Department of Information Resources.

3.0.0 EVALUATION OF BIDS, in accordance with Article 2368a.3, Section 5, takes into account the following considerations:

3.0.1 Price;

3.0.2 Quality - meets or exceeds specifications;

3.0.2.1 SAMPLES, *when called for*, shall be submitted with the bid unless stated otherwise. *Samples shall be clearly tagged to show the bidder's name, address, bid title and bid item number for which the sample is proposed. Samples will not be considered unless identified as requested.* Sample items from the successful bidder may be retained to determine that the quality and workmanship of the delivered items are comparable to the sample. ADDITIONAL SAMPLES needed for a bid to be evaluated properly shall be delivered within five (5) working days from the time the bidder is notified by the District.

3.0.3 All chemicals must be certified lead free, non-toxic and will require a MSD sheet (chemicals defined as paints, lacquers, thinners, caulks, fillers, etc.). This documentation must be provided at time of purchase, before payment is approved. All other supply items should be comparable in quality and intended use. **Suitability for intended use:** (paints, pastes, inks, chemicals, markers, etc.) MSD sheet should clearly indicate item number.

3.0.4 Probability of continuous availability;

3.0.5 Bidder's service and date of proposed delivery and placement.

3.0.6 Review of bid is subject to the evaluation of the user department and subsequent recommendation.

3.1.0 PREFERENTIAL REQUIREMENT - GPISD, as a governmental agency of the State of Texas, may not award a contract for general construction, improvements, services or public works projects or purchases of supplies, materials, or equipment to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas resident bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located (Article 601g V.T.C.S.).

3.2.0 IDENTICAL BIDS - In cases where bidding is required for proposed contracts, and more than one bidder submitted the lowest and best bids (identical bids), the bidder who is a resident of the district shall be selected by the governing body. If two or more bidders submitting the lowest and best bids are residents of the district, one of the resident bidders shall be selected by the casting of lots.

3.3.0 AWARD of BID; BID SUMMARY: The GPISD reserves the right to award a separate contract to more than one bidder for each item/group/service or to award on contract for the entire bid. All bidders will receive a statement of bid award. Tabulations will be posted on the district Purchasing webpage.

http://www.gpisd.org/departments/business/purchasing/bids_proposals.htm

4.0.0 CONTRACTS

4.1.0 CONTRACTS FOR PURCHASE will be put into effect by means of a purchase order(s) executed by the Purchasing Department after bids have been awarded.

4.2.0 ALL CONTRACTS AND AGREEMENTS between bidders and the GPISD shall strictly adhere to the statutes as set forth in the Uniform Commercial Code as last amended in 1977 by the American Law Institute in the National Conference of Commissioners on uniform state laws.

4.3.0 Buyer's obligation is payable only and solely from the funds available for the purpose of this purchase. Lack of funds shall render this contract null and void to the extent funds are not available and any delivered but unpaid for goods will be returned to the Seller by the Buyer. Do not include Federal Excise, State or City Sales Tax. Entity shall furnish exemption certificate.

5.0.0 DISCLOSURES - By signing this bid, a bidder affirms that he/she has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with the bid submitted, and

5.1.0 affirms that, to the best of his/her knowledge, the bid has been arrived at independently, and is submitted without collusion with anyone to obtain information or gain any favoritism that would in any way limit competition or give them an unfair advantage over other bidders in the award of this bid. (See NON-COLLUSION STATEMENT)

5.2.0 Upon notification of potential selections for award, the person or entity submitting this bid must give notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in this conviction of a felony (See FELONY CONVICTION NOTICE).

5.3.0 BIDDER SHALL NOTE any and all relationships that might be a conflict of interest and include such information with the bid. A list of current board members and the superintendent may be reviewed at

<http://www.gpisd.org/gpisd/trustees/index.htm>

5.4.0 The price to be paid by the Buyer shall be that contained in Seller's bid which Seller warrants to be no higher than Seller's current prices on orders by others for products of the kind and specification covered by this agreement for similar quantities under similar or like conditions and methods of purchase. In the event Seller breaches this warranty, the prices of the items shall be reduced to the Seller's current prices on orders by others and overpricing refunded within 30 days to GPISD, or in the alternative, Buyer may cancel this contract without liability to Seller for breach or Seller's actual expense.

5.5.0 In the event of a price decrease to the general trade during the full term of the contract, such decrease must be allowed the District for all configurations and components included in this contract.

6.0.0 CONDUCT WHILE ON DISTRICT PREMISES

6.1.0 Successful bidder or contractor, and all employees, will be required to comply with the same standards applicable to the employees of the GPISD with regard to procedure 18 of the Auxiliary Employee Handbook.

7.0.0 STATEMENT OF QUALIFICATIONS, when required, must include a description of organizational experience, references and capabilities.

7.1.0 *Organizational Experience:* Bidder must describe their qualifications and experience to perform the work described in this invitation.

7.2.0 *References:* Proposals must include at least three references, preferably state and local government organizations where the bidder currently provides the type of services and/or products requested. Reference listings must include organization names, addresses, and contact person and telephone number.

SECTION 8.0.0 – 10.0.0 (SECURITY; BID SECURITY; PAYMENT BONDS; AND INSURANCE) do not apply to this bid.

11.0.0 PRESENTATION OF BIDS: All bids/proposals must be received at the Purchasing Office in a sealed document. No oral, telegraphic, telephonic, or facsimile bids will be accepted. ALL correspondence, including freight bills, packing slips, invoices and statements must reference the district purchase order assigned as a result of this bid.

12.0.0 INTERLOCAL AGREEMENT

The Grand Prairie ISD participates in the Educational Purchasing Cooperative of North Texas (EPCNT) There are several governmental entities which utilize this organization for potential purchases. A complete list may be viewed at

http://www.epcnt.com/Current_members.htm

Governmental entities utilizing Internal Governmental contracts with the EPCNT will be eligible, but not obligated, to purchase materials/services under the contract(s) awarded as a result of this solicitation. All purchases by governmental entity other than Grand Prairie ISD will be billed directly to that governmental entity and paid by that governmental entity. Grand Prairie ISD will not be responsible for another governmental entity's debts. Each governmental entity will order material/service as needed and issue the appropriate purchasing documents/contracts.

TIME LINE

All equipment and peripheral items associated with this bid are to be delivered and installed at the designated sight no earlier than Monday 20th July and complete by end of day July 30, 2009, with demonstrations and punch lists being conducted on July 31, 2009.

Questions regarding the intended use of equipment and/or the specifications herein should be directed to Jim Ziegler at jim.ziegler@gpisd.org

EQUIPMENT SPECIFICATIONS

QUANTITY: One (1)

AUTO BODY STRUCTURAL/ FRAME REPAIR SYSTEM (Car-O-Liner BenchRack 5500 or proven equal)

BenchRack 5500 BASE FRAME-Base frame is **18' x 3'6"** and consists of a 14 x 140 millimeter square section of pre-stressed steel with milled tracks around the entire frame. After the base frame is fabricated, the top surfaces on which both the vehicle and measuring system rest, is **milled to be within .5 millimeters** as to ensure proper accuracy in all height measurements. Bench is also capable of attaching and **detaching ramp sections**. The top surface supplies unlimited Tie-down connection and mounting points.

SCISSORS LIFT AND POWER UNIT-A scissors lift with a vehicle **capacity to 9200 lbs.** is mounted permanently into the base-frame and allows for **continuous working heights from 10" to 50"** above the floor. A **tilting mechanism** is included in lift at lowest height to allow for easy vehicle loading. An electric/hydraulic unit is included to operate the lift with the use of 110v power. The scissors lift also contains an air operated locking system to maintain lift height.

RAMP KIT-Twelve (12) removable ramp sections are attached to the base frame to allow the vehicle to be driven onto the machine. These ramp sections are perforated **non-skid steel surfaces for safety** and are **removable after the vehicle is mounted** to allow for maximum access to the vehicle during the repair process. Two (2) approach ramps allow for loading and unloading of the vehicle are provided. When lowering the vehicle into the clamps, you have the option of either removing the tires or the ramp sections. The front of the ramps are equipped with a safety stop. Ramps are easily removed by one person.

BENCH ARMS AND CHASSIS CLAMPS-Four (4) bench arms with a milled top and bottom surface to ensure continued accuracy are supplied. Four (4) chassis clamps with top and bottom milled surface and reversible jaws are supplied. Each arm and clamp must operate independently from each other. Bench Arms must be top mounted in any position 360 degrees on base frame.

CAM LOCK ANCHORING-Cam lock anchors are supplied for quick attachment to the base frame track for bench arms and down pull, and holding attachments unlimited along the complete bench.

PULL ARMS- Three (3) pull arms with **quick lock release device** are included which may be attached to the base frame along the full length of both sides and the full width of both ends as to provide pulling from a complete **360 degree** circumference. The pulling arm inclines laterally and has the capability to be angled up to 180 degrees in relation to the base frame in either direction for maximum pulling angle flexibility. The pulling arm is equipped with a **10-ton ram** with air hydraulic foot pump and wheels for moving the pulling arm around the base frame or for external storage.

ACCESSORIES:

PILLAR JACK MOUNTING KIT- Two (2) pillar jacks that **mount positively** to the base frame to raise a vehicle by the rocker panels or by suspension components to allow anchoring or jacking of the vehicle in a **safe manner** will be provided.

DOWN PULLS-A down pull attachment will be provided.

DATA SHEETS- A complete set of measuring data sheets on CD Rom for over 14,000 models of cars and trucks, will be furnished with measuring system purchase. This data will be produced by the manufacturer specifically for use with the above 3-Dimensional Measuring system so as to eliminate the need for calculations during use of the measuring system. Data will provide measurements for both mechanicals-in and mechanicals-out applications and includes full upper body dimensions. Data is updated four times annually via CD/DVD Rom and automatic updating instantly via web access.

UNIVERSAL HOLDING/FIXTURE SYSTEM-(EVO) An advanced system for rigid holding of parts or portions of a vehicle while repairing other areas. And holding devices to fixture parts in place prior to and during the welding process. These tools meet and exceed OEM (Original Equipment Manufacturer) specifications for repair procedures.

PULLING CLAMPS AND CHAINS-A package of assorted chains and pull clamps for various types of pulls. A storage board is included.

SPECIALTY ANCHORING/CLAMPING SYSTEM-A system will be supplied to clamp vehicles known as sport utilities and trucks without the use of chaining or welding. This system mounts both full frame and unibody vehicles. Each Full Frame clamp must mount and operate independently in 3D, length, width and height. Clamping must be a positive anchoring device without use of chains and binders.

TRAINING- Installation training is included at time of installation. Additional Training is provided at the regional and national training centers. **Training at these centers is performed by a certified Instructor and meet ASE/ NATEF Continuing Automotive Service Education Standards.** Training at one of these locations is included for two individuals. Proof of the training department ASE Certification can be obtained as required from Car-O-Liner Academy. Additional Instructional Materials to be supplied by Car-O-Liner Academy.

SHIPPING AND INSTALLATION-Price will include all shipping and installation charges.

QUANTITY: One (1)

COMPUTERIZED ELECTRONIC MEASURING SYSTEM (CAR-O-TRONIC or proven equal)

CAPABLE OF AND CONSISTS OF THE FOLLOWING:

1. Measuring Slide

The unit is articulated and equipped with nylon wheels, which allow fore and aft positioning when mounted on a Car-O-Tronic Measuring Bridge underneath a vehicle. In its extended position, it is 47.5 inches long. Each of the articulated points possesses an angle sensor capable of measuring to within .15 of a millimeter. The measuring slide is calibrated to 0.15 millimeter. Calibration certificate and parameters are supplied with each unit. The under side of the unit is equipped with an optical length measuring sensor that straddles a stainless steel tape attached to the track the slide rides on. The tip of the measuring arm houses a stylus in which different types of adapters and probes are mounted. Incorporated in the stylus is an optical sensor that is capable of recognizing which adapter or probe has been inserted.

An industrial basis CPU is mounted in a housing at the rear of the slide. The CPU is mounted in a manner that prohibits stray electromagnetic energy from interfering with CPU operation. The CPU accepts the inputting of measuring data and extrapolates the information collected by the sensors. Mounted on the middle arm of the slide is a Bluetooth™ radio device capable of transmitting and receiving diagnostical data as well as statistical data. This data is transferred at a rate of three to five times a second. Power for the unit is derived from twelve -volt nickel cadmium batteries in the Vision with removable metal/hydride batteries with a minimum life expectancy of 6,000 hours. Back up power is supplied from CPU mounted cesium battery.

2. PC Terminal

A Windows® based PC terminal provides communication with the measuring slide as well as display of various types of information on the screen. A Bluetooth™ radio device is connected to the USB port of the PC to accept information transmission from the measuring slide. The system using Bluetooth is wirelessly operated between the PC and Measuring Slide.

A mouse carries out pointing operations along with the side keypad controller on the Vision Measuring Slide. Speakers are supplied for sound confirmation of measurements. A printer is also supplied for print outs of the various types of information. Computer specifications vary by availability of supplier.

3. Measuring Bridge

An aluminum bridge in choices of four or five meters provides the measuring slide a surface to move on. The bridge is constructed with extruded aluminum

40 millimeters by 40 millimeters. The extrusions are spaced 300 millimeters apart by aluminum castings. A third rail 22 millimeters by 26 millimeters runs parallel with and is spaced 22 millimeters inboard from one of the perimeter rails. Running the length of the third rail is a milled slot with a stainless steel tape mounted in rubber. The top half tape has been stamped with slots graduated 1 millimeter apart and the bottom half has been stamped a special sequence of slots that provide coded information to the length-measuring sensor in the measuring slide.

4. Adapters and Probes

Adapters and aluminum height probes are provided to reach different measuring points on vehicles. Cup shaped adapters in specific diameters are provided for nuts and bolts. Pointed adapters in 25,35, and 60-millimeter graduations are provided for gauge holes. Probes, which accept the adapters and fit into the stylus on the measuring slide in seven lengths, 25, 60, 100, 180, 270, 360 and 600 millimeter are standard. "U" shaped aluminum adapters 120 millimeters and 180 millimeters in length are provided for going around obstacles and measuring upper body measurements are taken with a high measuring point device (HMP). This probe is a hollow carbon fiber tube 30 millimeters in diameter and 1135 millimeters tall with graduations silk screened 60 millimeters apart from bottom to top. One side of the tube has a machined polycarbonate block drilled to fit the vertical probe, slides up and down the surface. This block is also drilled to accept an aluminum tube 20 millimeters in diameter and 570 millimeters in length at a right angle to the vertical tube. The horizontal tube is also a silk screened with graduations 60 millimeters apart. At the end of the horizontal tube is a 10-millimeter swivel mounted bolt, which will accept the various Car-O-Tronic adapters.

5. Battery Charger

A 110-volt unit measuring 2.5 inches by 2.5 inches by 3 inches handles Battery charging requirements. This unit plugs directly into a standard 110 receptacle. Vision battery charging process is controlled by the computer board in the battery pack.

6. Storage Cabinet

A steel cabinet houses the measuring slide, battery charger, HMP adapters, and probes

The outer surface of the cabinet is powder coated in an environmentally safe process. The wheels are steel mounted in rubber and are 4 inches in diameter. Two types of Cabinets are available. Monitor enclosed, which houses a 19" Monitor or Open Top design that allows for an oversized monitor.

7. Data

Statistical information to aid in the repair of automobile sub-structure and frame members is furnished by Car-O-Liner in paper and electronic format.

The electronic information is on CD Rom, and electronic information is stored in an IBM or compatible computer (see section 2). Data information from Car-O-Liner to customer is delivered four times per year. Precopy Data can be received via the Internet between CD releases for the Classic system. In addition the Vision system allows for unlimited internet downloads directly from the Global data server supplied by Car-O-Liner by subscription basis. Current statistical data covers over 14,000 foreign and domestic passenger cars and light trucks up to one ton. Upper Body dimensions are also included on most vehicles in 3D and Point to Point. Data includes line drawing schematics along with photo sheets, and clamping information for each individual vehicle.

8. Training and Support

Installation training is included at time of installation. (See Installation Training Bulletin) Additional Training is provided at the regional and international training centers. Training at these centers is performed by a certified Car-O-Liner Instructor and meet ASE/ NATEF Continuing Automotive Service Education Standards. Training at one of these locations is included for two individuals. Proof of the training department ASE Certification can be obtained as required from any Car-O-Liner Academy training center.

Technical Support to the system can be obtained via phone, fax, or internet. The Vision system connected to the internet has direct connection to multiple support tools.

ADDITIONAL SPECIFICATIONS AND CAPABILITIES

GENERAL:

The system measures through a robotic arm using adaptors for particular items to be measured. After measurements are recorded, they are calculated through a PC located in the robotic arm and transferred via radio communication to the external PC located in the measuring cabinet to be displayed on the monitor or printed and stored on the computer hard drive.

System is totally wireless other than 110v from wall to cabinet.

Capable of measuring on any flat surface without vehicle and/or measuring surface being relative to each other.

Measures suspension, and surface for damage

System is not affected by noise, wind, or temperature change.

System can measure any point on the vehicle with or without the need for hole or bolt to reference from.

The Vision System operates on Windows XP Pro or Vista platforms. The Vision software offers immediate updating and support via the internet.

BIDDER'S CERTIFICATE

This bidder, the below named firm, hereby submits bid prices as shown for furnishing the items listed herein, delivered in the quality and dimensions specified, and subject to the conditions listed under "Bid Specifications and Conditions." Bid prices shown are net and include all charges. Descriptive and illustrative material, including specifications and data sheets, and all other proposals accompanying this bid are considered to be an integral part of this bid offer.

FIRM'S NAME

ADDRESS

CITY & STATE

ZIP CODE

EMAIL

TELEPHONE

FAX

AUTHORIZED SIGNATURE

DATE

POSITION WITH COMPANY

INTERLOCAL AGREEMENT

Should the governmental, referenced above, elect to participate in this contract, would you, (the contractor) agree that all terms, conditions, specifications, and pricing would apply? Yes No

RETURN THIS PAGE

Non-Collusion Statement

This is to certify that the undersigned bidder has neither directly nor indirectly, entered into any agreement, participated in any collusion or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.

It is agreed by the undersigned bidder that the signed delivery of this bid/proposal represents the bidder's acceptance of the terms and conditions of this invitation to bid/offer a proposal including all specifications and special provisions.

Note: Signature of the authorized representative **MUST** be of an individual who legally may enter his/her organization into a formal contract with the Grand Prairie Independent School District.

FIRM'S NAME

NAME OF AUTHORIZED INDIVIDUAL (printed or typed)

AUTHORIZED SIGNATURE

DATE

POSITION WITH COMPANY

RETURN THIS PAGE

Felony Conviction Notification

State of Texas Legislative Senate Bill No. 1, Section 44.034, Notification of Criminal History, Subsection (a), states “a person or business entity that enters into a contract with a school district must give advance notice to the district if the person or an owner or operator of the business entity has been convicted of a felony. The notice must include a general description of the conduct resulting in the conviction of a felony.”

Subsection (b) states “a school district may terminate a contract with a person or business entity if the district determines that the person or business entity failed to give notice as required by Subsection (a) or misrepresented the conduct resulting in the conviction. The district must compensate the person or business entity for services performed before the termination contract.”

This Notice Is Not Required of a Publicly Held Corporation

(I) (We), the undersigned agent for the firm named below, certify that the information concerning notification of felony convictions has been reviewed by me and the following information furnished is true to the best of my knowledge.

COMPANY NAME:

Check the appropriate box and sign the form.

- My firm is a publicly held corporation; therefore, this reporting requirement is not applicable.

AUTHORIZED SIGNATURE: _____

- My firm is not owned nor operated by anyone who has been convicted of a felony.

AUTHORIZED SIGNATURE: _____

- My firm is owned or operated by the following individual(s) who has/have been convicted of a felony.

Name of Felony: _____

Details of Conviction(s):

AUTHORIZED SIGNATURE: _____

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CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire is being filed in accordance with chapter 176 of the Local Government Code by a person doing business with the governmental entity. By law this questionnaire must be filed with the records administrator of the local government not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person doing business with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than September 1 of the year for which an activity described in Section 176.006(a), Local Government Code, is pending and not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Describe each affiliation or business relationship with an employee or contractor of the local governmental entity who makes recommendations to a local government officer of the local governmental entity with respect to expenditure of money.

4 Describe each affiliation or business relationship with a person who is a local government officer and who appoints or employs a local government officer of the local governmental entity that is the subject of this questionnaire.

RETURN THIS PAGE

CONFLICT OF INTEREST QUESTIONNAIRE FORM
For vendor or other person doing business with local governmental entity

CIQ Page 2

5 Name of local government officer with whom filer has affiliation or business relationship. (Complete this section only if the answer to A, B, or C is YES.)

This section, item 5 including subparts A, B, C & D, must be completed for each officer with whom the filer has affiliation or business relationship. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer named in this section receiving or likely to receive taxable income from the filer of the questionnaire?

Yes No

B. Is the filer of the questionnaire receiving or likely to receive taxable income from or at the direction of the local government officer named in this section AND the taxable income is not from the local governmental entity?

Yes No

C. Is the filer of this questionnaire affiliated with a corporation or other business entity that the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes No

D. Describe each affiliation or business relationship.

6 Describe any other affiliation or business relationship that might cause a conflict of interest.

7

Signature of person doing business with the governmental entity

Date

COMPANY NAME:

Body Structural / Frame Repair System

Qty: 1

Model submitted:

Price (delivered and installed)

Number of days to deliver after receiving order

Trade-in Offer for existing equipment

Computerized Measuring System

Qty: 1

Model submitted:

Price (delivered and installed)

Number of days to deliver after receiving order