

Job Title: Speech-Language Pathologist

Wage/Hour Status: Exempt

Reports to: Lead Pathologist of Student
Evaluation Services

Dept./School: Assigned Campus(es)/Education Center

Date Revised: 07/01/08

The following statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Primary Purpose:

To help reduce or eliminate speech or language impairments that interfere with the individual student's ability to benefit from the district's educational program.

Qualifications:

Education/Certification:

Master's degree in speech-language pathology from accredited college or university
Valid Texas License or internship pending

Special Knowledge/Skills:

Knowledge of subjects assigned
General knowledge of curriculum and instruction
Ability to instruct and manage student behavior
Excellent organizational, communication, and interpersonal skills

Experience:

At least one semester of student teaching or approved internship preferable
Such alternatives to the above qualifications as the administration may find appropriate and acceptable

Major Responsibilities and Duties:

- _____ 1. Provide instruction in the following areas for students as placed by the ARD Committee: articulation, voice, rhythm, speech reading, auditory training, and receptive and expressive language.
- _____ 2. Complete the language assessments for screening and referrals for special education services.
- _____ 3. Serve as coordinator of the screening, appraisal, and placement process referred for speech therapy.
- _____ 4. Develop, renew, and update individual educational plans (IEPs) for students receiving speech therapy.

- ____ 5. Schedule ARD committee meetings for students whose only special education instruction service is speech therapy; attend ARD committee meetings for all students receiving or recommended for speech therapy.
- ____ 6. Complete the necessary and required records and reports.
- ____ 7. Engage in professional development.
- ____ 8. Develop and implement plans for the curriculum program assigned, and show written evidence of preparation as required.
- ____ 9. Prepare lessons that reflect accommodation for individual student differences.
- ____ 10. Present the subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
- ____ 11. Employ a variety of instructional techniques and media technology, consistent with the needs and capabilities of the student groups involved.
- ____ 12. Cooperate with other members of the staff in planning and implementing instructional goals, objectives, and methods in accordance with district requirements.
- ____ 13. Ensure students demonstrate an acceptable level of academic progress. Assist students in analyzing and improving methods and habits of study.
- ____ 14. Assess the accomplishments of students on a regular basis and provide progress reports as required.
- ____ 15. Present a positive role model for students that supports the mission of the school district.
- ____ 16. Create an environment that is conducive to learning and appropriate to the maturity and interests of students.
- ____ 17. Establish control and administer discipline in accordance with board policies and administrative regulations.
- ____ 18. Take all necessary precautions to protect students, equipment, materials, and facilities.
- ____ 19. Assist in the selection of books, equipment, and other instructional materials.
- ____ 20. Establish and maintain open lines of communication with students and their parents.
- ____ 21. Maintain a professional relationship with all colleagues, students, parents, and community members.

- ____22. Use acceptable communication skills to present information accurately and clearly.
- ____23. Participate in the district staff development program.
- ____24. Demonstrate interest and initiative in professional improvement.
- ____25. Demonstrate behavior that is professional, ethical, and responsible.
- ____26. Keep informed of and comply with federal, state, district, and school regulations and policies for classroom teachers.
- ____27. Assume responsibility for compiling, maintaining, and filing all reports, records, and other documents required.
- ____28. Attend and participate in faculty meetings and serve on staff committees as required.
- ____29. Be prompt in attendance to class periods and other assigned duties.
- ____30. Maintain good attendance, and when absent comply with notification procedures and provide adequate preparation for substitute.
- ____31. Provide complete and accurate information and facts to supervisors in conducting district business.

Assigned Duties

- ____32. Perform such other duties and assume such other responsibilities as may, from time to time, be assigned.

Supervisory Responsibilities:

May direct and monitor the work of speech-language pathology assistant(s) or speech aide(s).*

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Regular districtwide travel to multiple work locations as assigned; moderate lifting and carrying. May be required to lift and transfer students to and from wheelchair or assist with positioning students with physical disabilities.

**Supervisors of licensed speech-language assistants must be licensed by SBESLPA as speech-language pathologists. A person with a TEA certificate who is not licensed may not be a supervisor of a licensed speech-language pathology assistant.*
