

JOB DESCRIPTION

JOB TITLE: Head Volleyball Coach

REPORTS TO: Principal

MINIMUM QUALIFICATIONS:

- Bachelor's degree from accredited university
- Valid Texas teaching certificate, with required endorsements for subject/level assigned
- Knowledge of athletic area assigned
- Knowledge of University Interscholastic League rules
- Such alternatives to the above qualifications as the administration may find appropriate and acceptable

JOB GOAL: Provide instruction and coach athletes to develop the skill and ability to excel in the sport assigned. Responsible for contributing to the education program as a whole and to the growth of each student.

PERFORMANCE RESPONSIBILITIES:

1. Establish performance criteria for competition and evaluate students' athletic abilities initially and on a regular basis.
2. Employ a variety of instructional techniques and media consistent with the needs and capabilities of the student athlete group and sport involved.
3. Manage and supervise athletic activities, contests, and practice sessions that promote individual growth in athletic skills, teamwork, and good sportsmanship.
4. Take all necessary precautions to protect student athletes, equipment, materials, and facilities, both in the classroom and athletic facilities.
5. Keep informed of and insure compliance with all UIL rules.
6. Monitor and enforce student eligibility criteria for extra-curricular participation.

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7. Work with head coach in scheduling competitions and coordinating arrangements.
8. Cooperate with other members of the school staff in planning and implementing instructional goals and objectives for the overall educational development of student athletes.
9. Assist in the selection of equipment and instructional materials.
10. Assume responsibility for compiling, maintaining, and filing all reports, records, and other documents required.
11. Comply with policies established by federal and state laws, State Board of Education rules, and the local board in the area of athletics.
12. Present a positive role model for students that supports the mission of the school district.
13. Maintain a positive and effective relationship with supervisors.
14. Comply with all district and local campus routines and regulations.
15. Effectively communicate with colleagues, students, and parents.
16. Assess and respond to needs related to job responsibilities.
17. Develop and coordinate a continuing evaluation of the coaching program and implement changes based on the findings.
18. Travel with student athletes and supervise the team during athletic competitions in assigned sports.
19. Instruct and advise students on NCAA regulations with regard to academic requirements for scholarships and recruiting practices as they apply.
20. Maintain proper and appropriate discipline among students during athletic contests, practice sessions, and while on trips off school property.
21. Encourage, by example and through instruction, sportsmanlike conduct in all phases of athletic participation.

22. Establish and maintain open lines of communication with student athletes and their parents.
23. Take the initiative to develop needed professional skills appropriate to job assignment.
24. Demonstrate behavior that is professional, ethical, and responsible.
25. Articulate the district's mission and goals in the area of athletics to the community, and solicit its support in realizing the mission.
26. Demonstrate awareness of district-community needs and initiate activities to meet those identified needs.
27. Demonstrate the use of appropriate and effective techniques for community and parent involvement.
28. Maintain a professional relationship with all colleagues, students, parents, and community members.
29. Perform such other duties and assume such other responsibilities as may, from time to time, be assigned.