

*\*Forward to Pupil Support Services Department for pre-approval.  
Attach to Absence From Duty form and forward to Finance Office*

## Grand Prairie Independent School District Title I Payment for Substitutes Proposal for Pre-Approval

Schoolwide Campus: \_\_\_\_\_

Date: \_\_\_\_\_

Principal's Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher Name(s)	Absence Dates	# Days	# Hours	Estimated Cost	Sub Requested From:	
					C&I Block	Admin. Block
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____
				<b>TOTAL COST</b>	_____	

Activity  Authorized school business on campus; explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized school business off campus; explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Approved: \_\_\_\_\_  
Pupil Support Services Authorized Signature – Title I Funding

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Beverly Flanary

Date: \_\_\_\_\_