All registration forms, with fees or deposits attached, are due by 4:00 p.m. on or before Monday, May 5, 2008.

REGISTRATION FOR 2007 – 2008 CREDIT BY EXAM
Test to be Administered June 23 – 27, 2008

Check One: _____ **With Prior Instruction** ($30.00 per test fee, Non-refundable)

_____ **Without Prior Instruction** (A deposit of $30.00 per test is required. Refunded after all tests are completed)

Please Print Clearly:

Student's First Name _____ Last Name _____

Student's Social Security Number or "S" Number _____

Parent's First Name _____ Last Name _____

Student's Date of Birth _____

Street Address _____ Zip Code _____

Current Grade Level _____

( ) _____
Home Telephone

Current School _____

( ) _____
Parent's Work Telephone

This request made by:

_____
Counselor / Parent / Guardian Signature Date

Elementary and Middle School
Grades 1 - 8

Grade Level(s) in which student wants to validate credit:

_____

For example: if a student who has successfully completed the 2nd grade wants to accelerate to the 4th grade, then 3rd grade is the grade level in which the student wants to validate credit. The student will take a total of four exams (reading, math, science and social studies). Each exam requires a deposit of $30.00 for a total of $120.00 deposit

High School Subjects

Subject Area(s) in which student wants to validate credit:

_____

Be sure to list the level of the course and semester, if applicable. For example: English IIB. ***To receive full credit for this course, you have to take part A & part B***. Each exam requires a deposit of $30.00 for a total of $60 for one full credit.

OFFICE USE ONLY **SCORES**

Elementary Grade	_____	Reading	_____	Math	_____	Science	_____	Social Studies	_____
Middle School Grade	_____	ELA	_____	Math	_____	Science	_____	Social Studies	_____
High School		Subject		Score		Subject		Score	
		_____		_____		_____		_____	
		_____		_____		_____		_____	
		_____		_____		_____		_____	
		_____		_____		_____		_____	

OFFICE USE ONLY

Cash Amount	_____	Check Amount	_____	Money Order Amount	_____
		Check #	_____	Money Order #	_____

The fee or deposit must accompany the application. If you need additional information, please call your child's counselor or Sue Harris at (972) 237-5442.

All deposit refunds must be picked up by the student or parent/guardian at the GPISD Education Center. You must bring some form of picture identification with you to pick up your refund (i.e., school identification or driver's license).

PLEASE RETURN REGISTRATION FORM AND PAYMENT TO YOUR CHILD'S SCHOOL COUNSELOR OR SUE HARRIS AT THE GPISD EDUCATION CENTER, 2602 SOUTH BELT LINE RD., GRAND PRAIRIE, TX 75052

Credit By Exam Procedures and Guidelines

Credit By Exam With Prior Instruction, which costs $30.00 per exam (non-refundable)

- ✓ This exam is available to a student who has failed a grade or subject area; however, the student feels that he/she can show mastery of the grade/subject area by testing.
- ✓ To receive full credit for a course a student has to take part A and part B of the subject. The cost is $30.00 for each part (example: English IA & English IB equals one full credit and will cost $60.00).
- ✓ The attendance committee could mandate that a student take this exam before they would consider awarding credit.
- ✓ This type of exam is also available to home school students or students who have attended non-accredited schools who want high school credit posted to a high school transcript.
- ✓ Students who take Credit By Exam With Prior Instruction must show a ***mastery rate of 70%*** or higher on each exam taken.

Credit by Exam Without Prior Instruction, which requires a deposit of $30.00 per exam

- ✓ This exam is available for students wanting to advance a grade level or test out of a class. Students will test in each of these subject areas: reading, math, science and social studies. Each of these exams requires a $30 deposit, which equals a deposit of $120.00 for a student to test out of one grade level.
- ✓ If a student wants to receive full credit for a course, such as Spanish I, they will need to take parts A & B, each of these parts require a $30 deposit).
- ✓ Students who take Credit By Exam Without Prior Instruction to advance a grade level or receive credit for a specific course must show a ***mastery* of 90% or higher** on each exam taken.
- ✓ For a student wishing to advance a grade level (example: a 4th grade student wanting to advance to 5th grade) the student must score 90% or higher on each of the exams taken.
- ✓ Upon completion of all exams the deposit will be returned to the parent.

Additional Information

- ✓ The deadline for registration is in the top right hand corner of the registration form, please pay close attention to this deadline. Registration forms will not be accepted after the deadline.
- ✓ Tests will be given the week indicated on the registration form. No postponements or rescheduling will be allowed.
- ✓ You will receive in the mail a schedule that will inform you of the exact date, time and location of your exam. Please pay close attention to this information. There is no rescheduling or deposit refunds for missed exams. ***It is very important that we have a complete mailing address to be able to send your study materials and testing schedule to you.***
- ✓ Please keep in mind your summer plans. June Credit by Exam is only given during the week indicated on the registration form. Students test on the date they have been assigned, no rescheduling or postponements allowed.
- ✓ All deposit refunds must be picked up by the student or parent/guardian at the GPISD Education Center. You must bring some form of picture identification with you to pick up your refund (example, school identification or driver's license).
- ✓ Results are received within 4 to 6 weeks after the date of the test administration.