



# LEE ELEMENTARY SCHOOL

## CIC Meeting Agenda

January 16, 2020

	When	What	Who
Explore	4:45	Good Things & Welcome	Bianca Green
Communicate	5:00	Purpose of Meeting	Bianca Green
Empower	5:10-5:45	CIP/Formative Review	CIC
Launch	5:45		B. Green

### Action Items:

- Teams will review and provide input to support the March Formative Review.
  - Teams will be the same as previous: Team 1 and Team 2
    - o Team 1 CIP Topics: Student Achievement, Highly Qualified/Effective Personnel
    - o Team 2 Parent and Community Involvement, Instructional Technology, Safe and Orderly Environment; Recommendations appropriate with the CIP Goals will be reflected at this time
- 2019-2020 Title Budget Overview – CIC will look at budget



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**PURPOSE OF MEETING** Focus Area Teams will review and evaluate the progress of the Campus Improvement Plan (CIP). CIC members chair these teams but other teachers and staff, administrators, parents and community members may participate. CIC members then recommend updates and improvements to the Needs Assessment within the CIP and complete the first Formative Review Checklist in the appropriate Goal Area of the CIP

## **ACTION ITEMS •**

### **Team 1 CIP Topics: Student Achievement, Highly Qualified/Effective Personnel**

§ Review the related Needs Assessment sections of the CIP assigned to the team.

§ Compare the Needs statements to the logical Goal Area. Do the Needs statements connect to the Strategies within each Goal Area/Performance Objective? Is money noted in the Strategy?

§ Review each Strategy within the assigned sections). Determine how much progress has been made. If no progress has been documented, is there a plan for next month? Next semester? Example: Have you documented one or two of the required teacher training sessions or PLC sessions? Are the dates and topics for teacher training sessions or PLC sessions planned?

### **Team 2 CIP Topics: Parent and Community Involvement, Instructional Technology, Safe and Orderly Environment**

§ Review the related Needs Assessment sections of the CIP assigned to the team.

§ Compare the Needs statements to the logical Goal Area. Do the Needs statements connect to the Strategies within each Goal Area/Performance Objective? Is money noted in the Strategy? Example: Is tutoring listed as need? Is tutoring listed as a Strategy? Is there documentation of utilizing the money? Is there documentation of tutoring happening? o Review each Strategy within the assigned sections). Determine how much progress has been made. If no progress has been documented, is there a plan for next month? Next semester?

Future Meeting Dates:

**February 27(online) & April 23**