

# GPISD Student Device Loan Agreement

## Overview

Grand Prairie ISD students in grades PreK - 12th will be issued one or more mobile computing devices to enhance their learning experience at GPISD. Prior to receiving student devices, parents and students will be required to sign this “Student Device Loan Agreement”. At the time of device distribution, the student will be asked to digitally sign the “Device Receipt” which associates the student with a particular device/s. (Parents have the opportunity to receive a copy of the “Device Receipt” by providing an e-mail address.)

Parents and their student will be responsible for the security of their assigned devices.

## Definition of Mobile Computing Devices

The use of the following district-issued hardware devices is covered in these guidelines:

- Laptop (Apple or a Dell)
- iPad with case/keyboard case
- Chargers and power cords for both the iPads and Laptops
- Keyboards (on a checkout basis)

(Students will be issued devices according to the school/program in which they are enrolled. The school/program determines if your student will receive an iPad or an iPad and a laptop.)

## General

This agreement governs the use and care of mobile device/s assigned to the student. This agreement will remain in effect for the current school year and terminates upon the return of the device/s to GPISD. All issued devices shall remain the sole property of Grand Prairie ISD, and is governed by the GPISD Responsible Use Procedures and Board Policies including, but not limited to, CQ (Local), and FNCB(Legal).

(Links to the [Student Handbook](#) and [District Board Policies](#))

GPISD students shall be issued mobile computing devices to support their educational experience. Limited personal use of equipment is permitted if the use:

- Imposes no tangible cost to the district
- Does not unduly burden the district’s technology resources; and
- Has no adverse effect on the instructional process or the student academic performance.

All GPISD owned mobile devices will have software installed to meet the requirements of the Children’s Internet Protection Act that filters the Internet according to District procedures and policy. Students may not remove or try to disable this feature either by attempting to delete filters or by the use of VPN and Proxies.

## Student Responsibilities

1. Students are required to bring devices to school each day charged and prepared for use.

2. Students are responsible at all times for the device, whether on district property or not.
3. Students may not loan mobile devices or components (chargers, cords, etc.) to others, including friends, or family.
4. Students should not leave devices unsupervised in unsecured areas.
5. Each device will have an asset tag that is not to be modified, removed or destroyed.
6. Students will not be allowed to remove the District issued protective cases for any reason including using personally owned cases or no case at all.
7. Student may not affix stickers to their mobile devices.

### **Withdrawal from the Campus/District and Summer Months**

The students must return all issued mobile devices and accessories to their campus when they withdraw from the campus or the District. Students will not be issued devices during the summer months and will be required to return all issued mobile devices and accessories at the end of each school year.

### **Device Repairs**

Students will be required to follow their campus' procedures in the event their mobile device needs repair. All repairs will be performed by Grand Prairie ISD Technology Department. Student or their family members, friends, or contacts are not allowed to attempt repairs themselves or to contract with any other individual or business to repair any District owned mobile device.

Students may connect to any home or public Internet provider however, Grand Prairie ISD will not provide support for connectivity issues outside of the GPISD network.

### **Monitoring**

District-issued mobile devices may be monitored for responsible use, asset tracking, and troubleshooting purposes, in accordance with the GPISD Responsible Use Policy and School Board Policies. Students will provide access to devices and accessories upon request by the school or district. A search of the device and files may be conducted if there is suspicion that any policies, procedures, or guidelines have been violated.

There should be no expectation of privacy regarding the contents of stored data or communication using any District owned mobile device or network.

Grand Prairie ISD will cooperate fully with local, state, or federal officials in investigations of suspected illegal activities conducted through district owned equipment.

## **Warranties, Damages, and Theft**

### **Hardware Warranty**

GPISD purchases limited warranty coverage on all mobile devices. The manufacturer's warranty does not warrant against damage caused by misuse, abuse, neglect, accidents, vandalism or theft.

### **Damage**

- In accordance with GPISD Board Policy FNCB(LEGAL), the student assumes financial

responsibility for technology equipment on or off school property.

- The student will be responsible for compensating Grand Prairie ISD for any loss or damages caused by intentional misuse, abuse, neglect or loss.
- All fees must be paid in full before devices will be returned or reissued.
- All damage will be assessed by the campus principal (or designee) and a determination will be made if the damage is due to neglect or intentional behavior. Should the principal determine the damage is due to neglect or intentional behavior the student may be subject to disciplinary action and will be responsible for the full cost of the repair or replacement.

### **Theft**

Students must report incidents of theft to the police, or SRO and a copy of the police report must be given to the school principal immediately. Students who fail to do so will be held responsible for the replacement cost of the device.

If there is no clear evidence of theft, or if the device has been lost due to a student's negligence, the student will be responsible for the device replacement cost.

**Remember: Filing a false report is a crime.**

### **Insurance**

GPISD students who have been issued a mobile device have the option to purchase, from the district, or may obtain appropriate insurance through their preferred agent.

### **Important Information**

Students and parents are reminded that all mobile devices issued are, and will remain, the property of Grand Prairie ISD and as such, the devices can be collected and used to support educational needs at any time.

Students will receive the same mobile device from year-to-year while enrolled at their campus. When students move to another campus, the original issued device will be turned at the departing campus, Student will be issued another mobile device at their new campus. This device will remain with the student throughout their enrollment at that school.

## Student/Parent Agreement

Complete the following section before receipt of your devices.

- I accept the conditions as outlined in this *Device Loan Agreement* and agree for my child to take the Mobile Device/s home.
  
- My child **WILL NOT** be permitted to bring the District's Mobile Device/s home.

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**Campus**

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**Parent Signature**

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**Student ID number**

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**Student Signature**

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**Date**