

# GPISD FUND RAISER APPLICATION

Campus \_\_\_\_\_ Date \_\_\_\_\_

Club \_\_\_\_\_ Sponsor \_\_\_\_\_

Begin Date of Sale \_\_\_\_\_ Ending Date of Sale \_\_\_\_\_

Purpose of Sale \_\_\_\_\_

Product or Activity:  Product\*\* \_\_\_\_\_  Activity \_\_\_\_\_

\*\* If a product is being sold, then the tax free section below must be completed.

Vendor Name \_\_\_\_\_ Vendor Phone # \_\_\_\_\_

Vendor's Address \_\_\_\_\_

<u>Profit Estimator</u>	
A. Total sales	_____
B. Total Expense	_____
C. Estimated Profit (A - B = C)	_____
Profit Percentage (C / A = Profit Percentage)	_____
Successful fund raisers are 40% or greater	

<u>Tax Free Product Fund Raisers **</u>	
Tax Free:	Yes _____ No _____
Each organization or campus is allowed (2) tax free product fund raisers per calendar year (Jan. thru Dec.). Is this your 1 <sup>st</sup> or 2 <sup>nd</sup> tax free fund raiser?	
	1 <sup>st</sup> _____ 2 <sup>nd</sup> _____
Taxable fund raisers require Business Office Notification	

**I agree to the following GPISD fund raising requirements:**

- 1) Have a completed, approved application before the proposed fund raiser event occurs,
- 2) Exercise strict control over all products in my possession,
- 3) Deposit all collections within (2) business days of their physical receipt date,
- 4) Notify the business office promptly of all outstanding debts so that appropriate action may be taken,
- 5) Complete written documentation to accompany cash & checks turned in to the designated secretary,
- 6) Submit a new application to be approved if dates or details change on this application.

**POLICY COMPLIANCE WARNING**

Failure to follow all activity fund policies and procedures may result in the suspension of my sponsorship of this and future activity funds

\_\_\_\_\_  
Sponsor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent's or Designee's Signature

\_\_\_\_\_  
Date

**Approved**

**Disapproved**

PLEASE SUBMIT TWO COPIES. ONE COPY WILL BE SENT BACK TO THE CAMPUS AFTER IT HAS BEEN APPROVED OR DISAPPROVED.