

GRAND PRAIRIE ISD

PRE-APPROVAL FOR SUPPLEMENTAL PAY

Type of Services: \_\_\_\_\_  
\_\_\_\_\_

CIP/DIP Objectives: \_\_\_\_\_

Number of Positions Requested: \_\_\_\_\_

Proposed Pay Per Person: \$ \_\_\_\_\_  day  hour  project

Estimated Total Cost for Budget Purposes (if applicable): \$ \_\_\_\_\_

Length of Service(s): Number of Days/Hours: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Requested by (Print Name): \_\_\_\_\_

APPROVED  DISAPPROVED

BUDGET CODE SOURCE: \_\_\_\_\_.6 1 \_\_\_\_\_

I have reviewed and confirm that there are funds available for this requested Supplemental Pay.

Supervisor's Approval:

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent/Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Pay Rates

- Daily rate of pay for current employees may be authorized by Supervisor and Superintendent
- Payment by project may be authorized by Supervisor and Superintendent
- \$30 an hour (leader or supervision of other employees)
- \$25 an hour (professional employees)
- \$15 an hour (paraprofessional employees)
- \$7.50 an hour (auxiliary or student workers)