

Bullying & Harassment Report Flowchart

**Report of
Bullying &
Harassment Incident**

- In-Person Written Report
- Written Anonymous Report
- Online Anonymous Report



Designated Campus Administrator *(complete both steps)*



AND



Notification of incident must be made

- To the parent/ guardian of alleged victim on or before the third business day after the date the incident is reported
- To the parent or guardian of the alleged perpetrator **within a reasonable amount of time (complete both steps)**

Investigation must be initiated and completed within 5 school days (complete both steps)



AND



Results of Investigation

- Determination if disciplinary action is warranted
- Notification to parents of alleged victim
- Notification to parents of alleged perpetrator
- Notification to appropriate GPISD personnel
- Notification to GP Police Department if required

Refer Alleged Victim AND Alleged Perpetrator to Counselor for Counseling Support including

- Individual Counseling
- Small Group Counseling
- Crisis Counseling
- Peer Mediation
- Family Resources