

**Ed Foundation
Board Meeting Agenda**

**March 30, 2015 11:30-1:00
GP Municipal Airport**

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|------|---|--------------------|
| I. | Call to Order | Bernie Ponzio |
| II. | VP Vacancy: Swearing in Interim VP | Bernie Ponzio |
| III. | Action Items | |
| | a. Approve Minutes from November 17, 2014 mtg | Angela Giessner |
| | b. Approve Minutes from January 26, 2015 mtg | Angela Giessner |
| | c. Approve Financial Report | Denise Clifton |
| | d. Investment Policy Statement | Denise Clifton |
| | e. Credit Card Swipe/Square Up for LSP event | Nancy Wooten |
| IV. | Information Items: | |
| | a. Committee Updates: | |
| | i. Fundraising (LSP donor update: Diana) | Bernie Ponzio |
| | ii. Finance | Denise Clifton |
| | iii. Foundation Policies and Procedures | Katrina Jones |
| | iv. Marketing | Kirk/Marcy England |
| | v. Grants | Katrina Jones |
| | vi. Scholarships | Nancy Wooten |
| | b. July 20 Annual Meeting
@ GP Police Station Community Room | Bernie Ponzio |
| | c. Update on Move to Houston | Lorraine Morazzano |
| | d. Pioneer Foundation Award Applications | Bernie/Lorraine |
| | e. Pass through requests/process | Nancy Wooten |
| V. | President's Report | Bernie Ponzio |

Upcoming events/meetings:

Race for Results LSP April 10, 2015
Ed Foundation Executive Board May 11, 2015
Ed Foundation Board: May 18, 2015

ED FOUNDATION BOARD MEETING AGENDA

MARCH 31, 2015 11:30 - 1 :00 GP MUNICIPAL AIRPORT

BEFORE WE BEGAN OUR MEETING, PRESIDENT BERNIE PONZIO CALLED OUR PAST PRESIDENT DR. CAROLYN WICKER FORWARD TO MAKE A PRESENTATION TO HER FOR HER MANY YEARS OF SERVICE. SHE WAS PRESENTED WITH A FRAMED PICTURE ENTITLED "SERVICE COMES IN ALL COLORS.

I CALL TO ORDER BERNIE PONZIO

II VP VACANCY: SWEARING IN INTERIM VP BERNIE PONZIO
PRESIDENT BERNIE PONZIO

III ACTION ITEMS

a. APPROVE MINUTES FROM 11-17-2014 AND ANGELA GIESSNER
1-25-2015.
DR. CAROLYN WICKER MOVED AND KATRINA JONES 2ND APPROVAL OF
MINUTES AS CIRCULATED. MOTION CARRIED

b. APPROVE FINANCIAL REPORT DENISE CLIFTON
DENISE CLIFTON PRESENTED THE DETAILS OF THE FINANCIAL REPORT
WHICH WAS CONTAINED IN THE BOARD MEMBERS PACKET AND
ATTACHED TO THE MINUTES.

C. INVESTMENT POLICY STATEMENT DENISE CLIFTON

C. CONTINUE-TREASURER DENISE CLIFTON INTRODUCED CLAYTON FISHER WHO WAS PREPARED TO SUMMARIZE THIS DOCUMENT THAT WAS SENT TO BOARD MEMBERS TO REVIEW BEFORE MARCH 31, 2015 MEETING. DISCUSSES HOW MONEY WILL BE MANAGED, BY ANNUAL REVIEWS, 60% IN EQUITY FUND AND 40% IN FIXED ASSETS. WHATS IS BEST FOR THE GOALS OF THE EDUCATIONAL FOUNDATION. THREE DESIGNATED SIGNERS ARE BERNIE PONZIO, NANCY WOOTEN AND RACHEL BROWN. SIGNERS ON CHECKING ACCOUNT BERNIE PONZIO, NANCY WOOTEN AND RACHEL BROWN. CAROLYN WICKER MOVED AND KATRINA JONES 2ND WE APPROVE THIS INVESTMENT POLICY. MOTION CARRIED WITH DENISE CLIFTON ABSTAINING

D CREDIT CARD SWIPE/SQUARE UP FOR LSP NANCY WOOTEN LORIANE MORAZZANO RESEARCHED A SQUARED UP UNIT TO USE FOR LONE STAR PARK EVENT. IT WAS DECIDDED THAT WE WOULD SEE IF WE COULD ADDITIONAL IPADS, KATRINA JONES WILL CHECK WITH THE DISTRICT TO SEE IF THERE ARE ANY WE CAN BORROW. NANCY WOOTEN WILL GET THE REST WE NEED ORDERED. DENISE CLIFTON MOVED AND REYES FLORES 2ND WE ORDER THE SEVERAL SQUARE UPS FOR OUR IPADS FOR LSP AND OTHER EVENTS.

IV COMMITTEE UPDATES

I FUNDRAISING (LSP DONOR UPDATE:DIANA) BERNIE PONZIO 69 DUAL SPONSORS AND 44 TICKETS SOLD, COMMITTED 275, SO WE ALL NEED TO GET THE WORD OUT TO GET TICKET SALES UP, BERNIE ASKED FOR

FUNDRAISING COMMITTEE CON'D
SILENT AUCTION ITEMS FOR THE EVENT.

ii FINANCE

DENISE CLIFTON

990 REVIEW-RAE ANN FORESTER WAS WAITING UNTIL APPROVED AT OUR MAY 2014 MEETING, 2ND EXTENTION NOT AUTOMATIC, IRS SAID WE OWED \$1400. RAE ANN FORESTER WORKED HARD TO GET IRS TO WAIVE THAT AMOUNT AND WE ARE JUST WAITING ON OUR LETTER FROM IRS TO CONFIRM THAT IT HAS BEEN WAIVED.

iii. FOUNDATION POLICIES AND PROCEEDURES

KATRINA JONES

KATRINA IS WORKING ON UPDATES AND WILL BE READY FOR APPROVAL AT OUR ANNUAL MEETING.

IV MARKETING

KIRK/MARCY ENGLAND

BERNIE PONZIO DID TALK WITH BRANDERA AND THEY WILL DONATE \$3500 TO THE FOUNDATION. LORAINNE MORAZZANO WILL SCHEDULE A MEETING WITH THEM TO DISCUSS FUTURE NEEDS.

V GRANTS

KATRINA JONES

KATRINA JONES REPORTED WE HAVE A TOTAL OF 69 GRANTS FROM 24 SCHOOLS. SHE WILL HAVE LYNN ^{NUTT} HELP REVIEW AND PREPARE THE GRANTS FOR A BLIND REVIEW BY THAT COMMITTEE.

VI SCHOLARSHIPS

NANCY WOOTEN

COMMITTEE STARTS 4-13-15. NANCY WOOTEN SENT AN EMAIL TO ALL COMMITTEE MEMBERS. WE WILL NOT BE ANNOUNCING STUDENT OF CHARACTER IN TIME FOR SENIOR AWARD BECAUSE WE WILL NOT BE FINISHED WITH ALL THE SCHOOLS IN TIME, TEXAS TRUST GAVE US \$10,000 FOR 20 GRANTS @ \$500 EACH, ONLY 3 APPLIED. SHE TRYING TO REACH THE NEW CONTACTS AT TEXAS TRUST, JESSICA WHITE OR DEBBIE CHOATE. BERNIE PONZIO ASKED NANCY WOOTEN IF SHE WILL REACH OUT TO DEBBIE CHOATE ABOUT MEMBERSHIP ON THE BOARD.

JULY 20TH ANNUAL MEETING WILL START AT 8:30 AM AT THE COMMUNITY ROOM OF THE GP POLICE AND FIRE BUILDING.

WILL HAVE COFFEE AND JUICE FOR BREAKFAST AND LUNCH WILL BE SERVED. PLAN TO STAY ALL DAY, WE WILL BE WORKING ON COMMITTEES IN THE AFTERNOON.

PRESIDENT BERNIE PONZIO PASSED OUT PAPERWORK THAT WOULD HELP ALL BOARD MEMBERS IN OUR SEARCH FOR NEW BOARD MEMBERS. WE CAN ONLY VOTE ON NEW BOARD MEMBERS IN JANUARY AND JUNE EACH YEAR. MUST HAVE NOMINATION BACK TO BE CONSIDERED BY JUNE 15, 2015.

MOVE TO HOUSTON

LORAIN MORAZZANO

DIANA MORA HAS MOVED IN AND NOW HAS FURNITURE. WE COULD HAVE SOME OF OUR MEETING AT THAT LOCATION WHICH WOULD HOLD AT LEAST 13 BOARD MEMBERS.

AST 13 BOARD MEMBERS.

PIONEER FOUNDATION AWARD APPLICATIONS - LORIANE MORAZZANO

NICOLE ESCALANTE HELPED COMPLETE ONE OF THE GRANTS AND STACY ANSLEY AND BRENDA TOWNSEND SUBMITTED THE OTHER GRANT. THIS IS A STATE AWARD AND WE SHOULD HAVE SOMETHING BY APRIL 9, 2015.

PASS THROUGH REQUEST/PROCESS

NANCY WOOTEN

THERE HAS BEEN SOME CONCERN THAT WE COULD LOSE OUR 501 (C) 3 IF WE DON NOT STAY TRUE TO OUR MISSION STATEMENT. THEY ARE WORKING ON A PHYSICAL SPONSORSHIP AGREEMENT THAT HAS TO BE SIGNED AS ONE OF THE WAYS WE CAN DO THAT. WILL BE REVIEWED AT ANNUAL MEETING.

NANCY WOOTEN MOVED, REYES FLORES 2ND WE ADJOURN, MOTION CARRIED,

UPCOMING EVENTS/MEETINGS

RACE FOR RESULTS LSP APRIL 10TH, 2015

ED FOUNDATION EX BOARD MEETING MAY 11TH, 2015

ED FOUNDATION BOARD MEETING MAY 18TH, 2015

ANGELA S. GIESSNER, SECRETARY

