

**GPISD Education Foundation**

**Agenda**

**Full Board Meeting**

**Zoom – October 26, 2020 11:30am -12:30**

**Mission Statement –**

To promote educational excellence and to inspire community ownership, commitment, confidence, and pride in the GPISD.

**Call to order 11:30am                      Mary Dominguez – Santini**

**Opening Comments -                      Mary Dominguez-Santini**

Thank you to everyone who made the Golf Tournament possible, let's work together on dates for possible events I know it is a tough time, but we can move forward other organizations are having drive by events, we need to take advantage of our 50<sup>th</sup> anniversary to raise funds, let's pick a hot spot;

Fire Gastro, Texas Roadhouse but please let's move forward and try to get funding.

Video submission for chance to win 20k – Update Loraine

**Fundraising – Golf Tournament Results**

Mayor	\$600
Mary	\$600
Flippen Gold sponsor	\$3000
Parsons Roofing Closest to pin	\$500 plus bring car please invoice
Park Place longest drive	\$500 invoice
Achieve 3000 driving range sponsor	\$1000
SAMCO Capital Silver	\$1500
Janelle Bicknell DDS	\$300 2 sign
Chandler Foods	(trade value ?) exchange for storage unit
KLC Video Bronze	\$750
CANON Lunch Sponsor	\$2000
Donna Grant 1 team	\$600 please invoice
<b>Hellas Construction</b>	? need amount and invoice
Randy Bullock 1 team	\$600 pending
Lesta Watson 2 signs	\$300 pending

Denise Clifton 1 team	\$600 pending
Dix Fischer 1 hole	\$150 flipcause
Bryan Parra 1 hole	\$150 flipcause
David Awe CPA 2 hole	\$300
Michael Hasty 1 player	\$150 flipcause
Samantha Morrow 2 players	\$300 flipcause
RBFCU Closest to pin	\$500 invoice
Linda Ellis GPISD Players	\$600 invoice
Mike Skinner 1 team	\$600 invoice did not bring check
Mike Leasor Breakfast Sponsor	\$1000 invoice
Anderson Dyer Team	\$600
Anytime Fitness	\$600 see Mary

<b>Mulligans Square Deposit</b>	<b>\$945.32</b>
<b>Gross Total Revenue</b>	<b>\$18745.32</b>
<b>Expenses -</b>	<b>-\$3832.00 Golf Course</b>
	<b>-\$ 126.25 Dubiski</b>
<b>Net Revenue (after expenses)</b>	<b>\$14,787,07</b>

Observations /Recommendations – Trades need to be re evaluated / Verify all sponsors - Texas Trust sign posted golf but not listed on sponsor list, did they come thru and how much?

For 2021 Golf Tournament select date ahead of time, pre invoice and reconsider price per /hole.

**Treasurer Report / Heather Anderson / Bank Account**

**(A) Bookkeeping fees/charges Mandy Recommendations**

**Finance Report Recommendation – David Awe CPA /**

**Rainy Day – Recommendations – Denise Clifton Immediate Past Chair**

(a) The Education Foundation needs to discuss using funds from the rainy day account to assist with the following –

**Grants –**

- (b) Update AFD –**
- (c) Update Audit –**

**Special Guest – Kasie Roden – Technology Project GPISD request assistance from ED Foundation**

**Open for discussion –**

**Meeting Adjourned**

Via Zoom.

Attendance:

- B. Ponzio
- N. Wooten
- M. Earl
- M. Dominguez-Santini
- K. Chandler
- T. Dyer
- B. McGee
- S. Morrow
- D. Awe
- K. Gilbert
- R. Wallace
- L. Fisher
- A. Crumley
- H. Anderson
- J. Bicknell
- E. Lopez
- J. Clemson

Guests/Others:

- Kasie Roden
- Lorraine Morazzano

GPISD Education Foundation

Board Meeting Minutes      October 26, 2020

Meeting called to order on Zoom by President Mary Dominguez-Santini at 11:35 a.m.

**Members present:** Mary Dominguez-Santini, Bernie Ponzio, Karla Chandler, Mal Earl, Nancy Wooten, Kaye Gilbert, Samantha Morrow, Janelle Bicknell, Blanca McGee, Heather Anderson, Tara Dyer, David Awe, Edward Lopez, Lindsey Fisher, Alisha Crumley, Loraine Morazzano, Jorja Clemson

**Recap of 2020 Golf Tournament**    Mary Dominguez-Santini

Suggestion was made by Mary to request early payments by donors to better evaluate the proceeds, as well as review sponsorship amounts. The Board meeting agenda previously circulated to all board members reflected the following:

Mulligans Square Deposit	\$945.32
Gross Total Revenue	\$18,745.32
Expenses	-\$3832.00 Golf Course
	-\$ 126.25 Dubiski

Net Revenue (after expenses) \$14,787.07 (outstanding expenses from Karla Chandler for printing, supplies for the tournament; and purchase of new combination lock for the storage unit; code for the new lock is 2602)

**Treasurer's Report** Heather Anderson

- Hull Scholarship fund: \$30,581.54 (as of 9/30/2020)
- Checking account balance: \$84,629.44 (as of 10/26/2020)

The Treasurer report will be filed for audit.

**Board discussion and committee reports**

- Fundraising Committee report by Bernie Ponzio and discussion:  
The committee recommends that we would not move forward with a Casino Night Fundraiser at this time; the committee discussed several fundraising ideas including virtual events, drive thru events, etc.; board members are asked to submit their ideas to the committee for review and decision at a later date

- **MOTION:** Motion made by Nancy Wooten and seconded by Kaye Gilbert to cancel any Casino Event for this year. Motion passes.
- Discussion of changes for the accounting procedures of the Foundation.  
At present, the Foundation is paying \$1050 per quarter for input of accounting data and a \$75 per month license fee for Quick Books software maintenance. Separate audit expenses are part of our budget expenses, as well as preparation fee for our required non-profit Form 990. David Awe, board member, has volunteered to work on a projected budget and to help facilitate a new process for checks and balances provided his company, beginning January 2021. Details/procedures are to be discussed with Finance Committee.
- **MOTION:** Motion made by Karla Chandler to purchase Quick Books software for use by our Treasurer, and to move forward with new accounting procedures under the direction of David Awe and the Finance Committee for January 2021. Motion seconded by Samantha Morrow. Motion passes.
- Discussion of need for proposed Budget for 2020-2021
  1. suggestion by Blanca McGee to develop a needs assessment through campus administrators
  2. discussion of need for teacher/staff morale boosters
  3. possible increase of funding for more scholarships
  4. Kasie Roden, guest in the meeting, presents a request for funding of several STEM projects for total of \$43,500+, with details to be shared with members through email forwarded to Mary
  5. discussion of a grant program opportunity by Karla Chandler (tabled for meeting with Executive Board at earliest convenience to facilitate deadlines of grant)
  6. David Awe volunteered to work on the new proposed budget
- **MOTION:** Motion made by Nancy Wooten for projected budget to include funding for mini grants and scholarships only at this time. Motion seconded by Mal Earl. After discussion, motion passes.
- Discussion of adjusting timeline for Budget and Fiscal Year of GPISD Education Foundation to reflect the school calendar year. Mary tabled discussion to get further input from Denise Clifton before moving forward.

Announcements: next Executive Meeting December 7

next Board Meeting December 14

Meeting adjourned by Mary at 12:42 p.m.

Minutes submitted by:

Karla Chandler 10/26/2020

**GPISD Education Foundation**

**Agenda**

**Executive Board Meeting December 7, 2020 Zoom**

**Monthly Board Meeting December 14, 2020 Zoom**

**Time 11:30am – 1:00pm**

**Mission Statement**

To promote educational excellence and to inspire community ownership commitment, confidence and pride in the GPISD.

**Call to order 11:30am**

**Mary Dominguez-Santini**

**Executive Board** - Mary Dominguez- Lesta Watson, Denise Clifton, Heather Andersen and Karla Chandler

Thank you to executive board members for your cooperation and support to carry on Education Foundation duties, I greatly appreciate everyone's efforts.

**Action Items:**

**Treasurer's Report & Acceptance** Heather Andersen Treasurer See attached

**Approval of Minutes (10/26/2020)** See Attached

**Discussion Items:**

**Audit/990 Results –** Denise Clifton See Attached

**Budget Draft** David Awe & Heather Anderson

**Investment Committee** – Recommendation to the Board that this committee be composed of three members and that those members be Mary Dominquez (President), Heather Anderson (Treasurer) and David Awe CPA (Chair of the Finance Committee). The Investment Committee will also act as the Authorized Individuals to the Investment Portfolio. The Authorized Individuals can authorize Trading Instructions, Re-Balancing of the Portfolio and request distributions from the Portfolio. The Authorized Individuals will act in accordance the Investment Policy Statement (IPA) and the Spending Policy (SP). The IPS and the SP have both been approved by previous Board Vote. Denise Clifton can be added as a Non-Voting Member for Historical Perspective.

**Review of the Investment Portfolio -** Clayton Fisher See Attached

**Grants PPG –** Update Karla Chandler and Denise Clifton

**Fundraising / 50<sup>th</sup> Anniversary Update -** Bernie Ponzio

**Lorraine update on district happenings,**

**Motion to adjourn -**