



OPEN FORUM PARTICIPATION REQUEST

The Board of Trustees and Administration welcome your participation at this meeting. If you wish to address the Board during the open forum, please complete this card and give it to a District designee by 7:00 p.m. The Board President will recognize you at the appropriate time. *If your topic is one of the agenda items, the Board President will recognize you during the first open forum. If your topic is not an agenda item, the Board President will recognize you during the second open forum.*

Name:

Date:

Address/City:

Representing (if applicable):

I would like to address the Board during open forum regarding an item on the agenda. (Identify the specific agenda item by letter/number.)

I would like to address the Board regarding an issue not on the agenda. I have general opinions or concerns about the following:

I understand that public comments should be related to school-district governance and operations. I understand that if I have a concern related to a specific employee, a specific Board member, or a specific student issue, I must follow the District's grievance procedures set out in Board Policies DGBA (LOCAL), FNG (LOCAL), and GF (LOCAL). Each grievance procedure allows for an individual to redress grievances with the Board of Trustees.

Remarks should be limited to three minutes or less.

ADDRESSING THE BOARD

(Complete this card and give it to a District designee)

Open forum is for the expression of opinions, information, and general concerns. It does not replace the District's formal grievance process. Those addressing the Board in open forum are required to adhere to a three-minute limit. The Board President will call a speaker's name at the appropriate time. The speaker must identify his or her name, group affiliation (if any), and make a brief presentation with an identified solution, if one is sought. Remarks should be addressed to the Board as a whole. Limit remarks to three minutes or less.

Groups of more than five people who wish to speak on one topic are asked to appoint spokespersons to make presentations to the Board. Repetitious and irrelevant presentations are prohibited.

Specific factual information or recitation of existing policy may be furnished in response to non-agenda inquiries, but the Board may not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. Limit remarks to three minutes or less.

Public comments should be related to school-district governance and operations. Oral presentations in open forum may not include complaints or charges against a specific employee, a specific Board member, or a specific student issue; those are referred to the appropriate grievance process set out in Board Policies DGBA (LOCAL), FNG (LOCAL), and GF (LOCAL). Pursuant to the Texas Government Code, Chapter 551, Subchapter D, Exceptions to Requirement That the Meetings Be Open, the Board of Trustees reserves the right to adjourn into closed session to hear concerns, complaints, or charges against individuals.

Although Trustees encourage public involvement and listen to citizens' views and general concerns, patrons are asked to first go through regular school channels with specific complaints or concerns. This may include a visit with a teacher and/or the principal. Most problems are solved in this manner. Matters that cannot be resolved must then be brought through one of the District's complaint policies before being addressed to the Board. Complaints that remain unresolved after going through proper administrative channels will be placed on an agenda for Board consideration at Level III in the grievance process.

It is expected that you will observe the rules of courtesy, professionalism, and respect for the rights of others when addressing the Board. Disruption of the meeting will not be tolerated. Violators will be removed if their conduct continues after a warning. The Board President reserves the right to set procedures and standards for audience communication with the Board.