



Entregar Información sobre una Ausencia en Skyward Family Access

Si su hijo(a) va a faltar, usted puede enviar una nota sobre la ausencia por medio de Skyward Family Access.

En la pantalla de asistencia, pulse **Absence Requests**

Family Access
All Students

Home Attendance Show Charts Absence Requests

Today's Attendance: Mon Jul 19, 2021
No Absences or Tardies were recorded for any of your students.

Date	Attendance	Period	Class
Wed May 12, 2021	EXCUSED (EXCUSED MISC)	2	2ND GR ATTENDANCE
Tue May 11, 2021	EXCUSED (EXCUSED MISC)	2	2ND GR ATTENDANCE
Fri Apr 23, 2021	UNEXCUSED (UNEXCUSED MISC)	2	2ND GR ATTENDANCE
Fri Feb 12, 2021	UNEXCUSED (UNRESOLVED)	2	2ND GR ATTENDANCE
Mon Nov 30, 2020	EXCUSED (STUDENT ILLNESS)	2	2ND GR ATTENDANCE
Tue Nov 10, 2020	EXCUSED (STUDENT ILLNESS)	2	2ND GR ATTENDANCE

Pulse **Add Request**. Indique las fechas de inicio y fin del período de ausencia de su hijo(a) donde dice **Start and End date(s)**. Seleccione **Reason** para explicar por qué su hijo(a) no va a asistir a clases, incluyendo un comentario breve (**Comment**). Pulse **Save**. Esto iniciará el proceso de enviar un email al oficial de asistencia en la escuela de su hijo(a).

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No Absence Requests to display.

Add Request

Student: [dropdown] School: [dropdown]

* Start Date: 07/19/2021 [calendar icon] All Day

* End Date: 07/19/2021 [calendar icon]

Reason: [dropdown]

* Comments: [text area]

Copy Absence Request to

(*) Indicates a required field.

Back Save

Cuando el oficial haya tramitado la información sobre la ausencia, usted verá un aviso. Pulse Absence **Requests** para ver el estatus.

District Links f t

Absence Requests !