Request for Flyer and Nonschool Printed Material Distribution Approval Form

This form is to be completed by the group/organization requesting approval for a flyer or other non-school printed materials to be posted on the District's website. Deadlines for each distribution can be found on the *Distribution Dates for Approved Flyers and Other Nonschool Printed Material* document on the Community Folder on the District's website.

Flyer/Printed Material:
Check only one specified distribution period. A new submission must be made for each valid distribution period.

❑ July 2017	❑ November 2017	❑ March 2018
❑ August 2017	❑ December 2017	❑ April 2018
❑ September 2017	❑ January 2018	❑ May 2018
❑ October 2017	❑ February 2018	❑ June 2018

Does the organization provide a benefit to youth and/or parents?
❑ Yes ❑ No If yes, identify the benefit to youth and/or parents:

_____
Name of Flyer

_____
Name of Organization

_____
Contact Person's Name Phone

_____
Address City State Zip

_____
Email Address Fax Number

Approval requested for distribution to the following schools:

❑ Elementary Schools only
❑ Middle Schools only
❑ High Schools only
❑ All schools: Elementary, Middle, and high schools

Specific schools: Please list ALL schools where flyers/printed materials are desired to be linked:

_____

I understand that if a flyer/printed material approved for posting contains false information or does not represent the intent of the program, approval of future flyers/printed materials by the requesting organization will be jeopardized.

_____
Contact person's signature Date

----------***FOR OFFICE USE ONLY*** ----------

Date Received: _____ Received by: _____
Flyer Criteria: _____ Date posted on website: _____
❑ Flyer includes disclaimer statement Exempt status:
❑ Flyer meets all other GPISD guidelines ❑ Accepted ❑ Rejected